

Harvey Rural Community Council in Committee Meeting Minutes

Location: Harvey Rural Community Boardroom

Date: May 31, 2023

**Present: Mayor Corey, Councillor Pepin, Councillor Chessie, Councillor Little, and Councillor Chase.
CAO/Clerk, Katherine Henry, and Assistant Clerk Morgan Kotsovos.**

Absent: Deputy Mayor McLean was attending a Capital Region Service Commission Public Safety Meeting.

1. Call to Order- The meeting was called to order at 7:00 pm by Mayor Corey.
2. Adoption of the Agenda – The MOTION was made by Councillor Little to adopt the Agenda and seconded by Councillor Chase. MOTION carried.
3. Disclosure of Conflict of Interest – No conflict of interest was disclosed.
4. Presentations – There were no presentations.
5. CAO Report
 - a) SEED Summer Positions – Both positions have been filled. The Summer Student Maintenance position will be Archer Smith with a start date of June 26.
 - b) Training in Moncton – Training was completed last week by Katherine and Morgan.
 - c) Council Calendar – There is a Council calendar on your Council Sharepoint site that will be kept up to date with meetings and events that the Mayor, CAO and Council may attend.
 - d) Council Biographies – Council has agreed to submit their biographies by June 2, 2023. Biographies will be posted on the Harvey Rural Community website once submitted.
6. Business Arising - none.
7. Discussion and Recommendation
 - a) Strategic Planning – Neil Russon joined the meeting at 7:54pm – Mayor Corey asked him to attend to discuss strategic planning for the Community. Mr. Russon outlined his education, work history and past involvement on strategic planning with companies. He suggested it was too early in the development of the community to develop a full Strategic Plan, yet at the same time it is important to have guidance on principles and decision making. He felt Council should be considering some fundamentals which include mission, vision, and values. He recommends having the strategic plan finished before Council's term is up in 2025. There was discussion and questions about the process that would be used to create a strategic plan. Mr. Russon recommended a one-day workshop within the hours of 9-3 and to invite other leaders in the community to attend as well. Council thanked Neil Russon for his presentation and advice.
 - b) RCMP – Mayor Corey advised he has met with RCMP Cpl. Dupuis from the St. Stephen division and Sgt. Luzon from the Oromocto division. Mayor Corey took Cpl. Dupuis on a tour around part of the Community. They discussed some of the issues the Community is

facing. Some recommendations were given by Cpl. Dupuis regarding speeding in the Village and within the Rural Community. Cpl. Dupuis suggested posting a sign on Hanselpacker with the speed limit and that will remind drivers to slow down. The suggestion was made to add speed bumps. Mayor Corey will be sitting on the UMN B Protective Service Committee.

- c) High School Principal – Mayor Corey met with the Harvey High School Principal, Jeremy Maclver. Principal Maclver is interested in becoming more involved with the community and would like to attend Council meetings on a regular or bi-monthly basis. Principal Maclver would like to share information regarding the school with Council.
- d) Lakeland Board – Mayor Corey was approached by a member of the Lakeland Board with the suggestion that a member of Council should be participating on the Board. Councillor Chase requested time and dates of the meetings for this board meeting. CAO stated there are 10 three-hour meetings a year. An appointment can be made at the next Council Meeting, but the Mayor feels it is important and valuable for a member of Council to be on the Lakeland Board.
- e) Community Meeting Debrief and Schedule – The Mayor asked for feedback from Councillors regarding the Public Meeting in Prince William. Councillor Pepin felt the meeting in Prince William went very well and the tax presentation was well received. Councillor Little felt the meeting went well and the venue was good, the meeting created good discussion and that is important to continue to have Community Meetings. Councillor Chessie thanked everyone for their participation in the presentation. Councillor Chessie felt the feedback from the audience was good, the conversation was great, and the residents of Prince William now have a better understanding of their tax bills. Mayor Corey expressed that Council participation was strong and it was great for the community to meet the members of Council. Mayor Corey received overall positive feedback from the audience with one suggestion from a community member that a map of the Rural Community would be a great asset for everyone to see the Rural Community boundaries. Councillor Chase apologized to all the residents of Prince William for his absence. Councillor Chase thanked his fellow members of Council for running the presentation, he had received positive feedback and that Council did a great job of keeping communication open between Council and Residents. Mayor Corey would like to have a schedule made moving forward for the next three wards and would like them all to be before September. Councillor Pepin suggested amalgamating Ward 2/3 for the community meeting. Mayor Corey would like to have a recommendation at the Council meeting in June to allow this to be posted in the Lionews.
- f) A suggestion was made by the CAO that Council should consider trying to acquire the land between the road and the Junior High School building. Acquiring that property could provide space to build a Community Office building. The CAO attached two aerial shots of the location to show the amount of land there is to work with. Council members expressed interest in inquiring the property as a valuable community space even without a municipal building.

g) Mayor's Participation Challenge – Mayor Corey challenged Council to participate in the relay around Harvey. Mayor Corey reminded Council that this challenge is to help raise money towards Harvey Helps and help the Community win the Community Participation Challenge. Mayor Corey would like Council to consider hosting a history walk in their ward. Mayor Corey offered to provide some history facts on each ward to assist Council with their stories to share with the Community.

8. Action List Review -

a) Appointment of Solicitor – No update

b) Rural Plan Preparation – Mayor Corey discussed the importance of a rural plan. There is a commitment from CRSC to assist in the rural plan but no timeline at present.

c) ATV Trail – No update

d) Community Promotion- Mayor Corey feels we need to accelerate that area and have a policy for social media. This will be on the agenda for June Council meeting.

9. Financial Reports – none

10. Work Plan- The Mayor gave the CAO a list of important activities that need to be tracked. The CAO discussed the work plan and provided Council with a draft Gantt chart in Excel. CAO stated this is a work in progress and will be reviewed at each Council. Activities can be assessed, and priorities assigned.

11. Motion for Adjournment - MOVED BY Councillor Chase and seconded by Councillor Little to adjourn the meeting. MOTION CARRIED.

The meeting was adjourned at 9:01 pm.

Respectfully submitted,
Morgan Kotsovos
Assistant Clerk

Richard Corey
Mayor

Katherine Henry
CAO/Clerk