

Harvey Rural Community

Council Meeting Minutes

Location: Harvey Rural Community Boardroom

Date: May 10, 2023

Present: Mayor Corey, Deputy Mayor McLean, Councillors Chessie, Little and Chase. CAO/Clerk, Katherine Henry and Asst. Clerk Morgan Kotsovos. Councillor Pepin arrived @ 8:26.

1. Call to Order- The meeting was called to order at 7:00 pm by Mayor Corey.
2. Adoption of the Agenda **The motion was made by Councillor Chessie. It was seconded by Councillor McLean MOTION carried.**
3. Approval of the Previous Meeting Minutes
Council Meeting April 12 – **MOTION made by Councillor Chessie and seconded by Councillor Little. MOTION carried.**
Council and Committee April 26 - **MOTION made by Councillor Little. Seconded by Councillor McLean. MOTION carried.**
4. Public Input (15 min max) - None
5. Disclosure of Conflict of Interest – None to report
6. Presentations – Dan Fletcher from the Harvey Community Hospital Foundation presented to Council about the Harvey Activity Challenge. This challenge is to help Harvey win the ParticipACTION Community Better Challenge by tracking your physical activity minutes. This challenge has a variety of activities listed on a schedule calendar that will be mailed out to all residents of the Harvey Rural Community. Dan is asking for assistance from Council to help promote this challenge through their voice, social media platforms, and participation. Dan is formally asking for support from Council and to recognize the volunteers for all their time and dedication to the event.
7. Proclamations – Disability Awareness Week – Mayor Corey proclaimed May 28th to June 23rd as Disability Awareness Week.
8. Correspondence – Invite to Council to attend “Community Mental Health Action Day” on Saturday, May 13 9:30-11:30 at Harvey Memorial Community Centre.
9. Mayor’s Comments – Mayor Corey shared with Council several events he has participated in over the past month.
 - April 13 Fredericton Capital Region Tourism Launch. Check out the Harvey Page site at <https://www.frederictoncapitalregion.ca/capital-region/harvey>
 - April 20 Appointed as Chair of the Capital Region Service Commission Finance Committee
 - April 20 Capital Region Service Commission Finance Committee
 - April 20 Meeting with CAO and Deputy Mayor regarding the Agenda Development for April 26

- April 22 Visit to citizens concerned with youth partying at the Lake Shore, Wheelers, cars speeding and riding dangerously in the Village.
- April 26 Attended the IGNITE AGM at Planet Hatch. In support of our nominee John Waite. John was appointed as a member at large on the IGNITE board. Check them out at <https://myignite.ca/>
- April 26 Meeting with the Superintendent, District Education Council Chair and the Director of Finance for ASD-W, and the CAO, Deputy Mayor McLean, and Councillor Little to discuss our proposal regarding the old Junior High Building.
- April 26 Council in Committee meeting
- April 28 Mayor Corey met with the CAO and Clerk to discuss the development of a work plan for Council
- April 30 Attended the Field of Dreams announcement with Councillor Chessie and Councillor Little.
- May 2 Mayor Corey and CAO met with Bret McCrea to discuss the transition of Solid waste disposal from RSC 10 to CRSC.
- May 2 Attended CRSC strategic planning session and first in-person meeting CRSC Board meeting.
- May 5 Mayor Corey and CAO attended CRSC Strategic Planning session.

Mayor Corey has discussed the development of a draft work plan and has made calls and inquiries with government and neighbouring communities regarding: Current boat landings, surplus land, lease and acquisition processes, Fire Service agreements, Solid waste contracts, Roadside Clean-up Policy. Research was also done to determine By-Law requirements for solid waste and fire prevention. Discussions were held with the Grieve Family regarding the Ceremony component of the trail opening and our role. Discussions with Chief Swan and CAO about various items regarding the Fire By-law.

Board Committee appointments: Harvey Rural Community Committee assignments - Mayor Corey has been appointed to the Finance and Governance Committees and the Executive Director Oversight Committee. Councillor Pepin has been appointed to the Community Development Committee; Deputy Mayor McLean has been appointed to the Public Safety Committee. All committee appointments are for one year but may be renewed.

CRSC Finance Committee Report

- 1st quarter of the post closure fund. Investments were in compliance with the allocation targets specified in the Investment Policy Statement. The 1st quarter yielded a return of 5.84%, which is almost half of the portfolio's reduction in 2022, the advisors expect growth to continue as inflation is tamed.
- 1st quarter financial results for the commission, it was noted that all divisions have exceeded their budgets for the quarter. Lower salary and benefits are contributing to the lower expenses in both Planning and Development and the Solid Waste divisions, as there have been staff departures. Garbage tonnage continues to trend high, with the first quarter's being 1000 tonnes higher than the 3-year average.

Power generation had higher revenues than budgeted in the first quarter, due to higher gas flows and uptime of the engines because of the refit to engine 1 in 2022. A full report is available for review.

Mayor Corey stated the Department of Health have awarded a grant to CRSC to be used to support physician and healthcare recruitment and retention initiatives by their member communities. The establishment or participation in a community recruitment and retention team. Develop marketing, planning and community asset mapping proposals for healthcare recruitment initiatives. Direct attribute the grant funds to recruitment and retention initiatives.

Mayor Corey discussed some Community issues and would like to remind Council that any issues identified in the Community should be brought forward to Mayor Corey or CAO as soon as possible. There are issues with wheelers running on streets and other vehicles speeding in Ward 3. There has been evidence of significant alcohol and drugs used by youth gathering at Harvey Lakeshore Park on the weekends. There are similar issues happening at noon and after school behind the HMCC. Mayor Corey received a report of a minivan driven by a young driver speeding down Hanselacker Road. Mayor Corey stated he has significant safety concerns for the riders and drivers and our citizens. Mayor Corey met with a citizen that was very upset about continuous speeding on Hanselacker Road. Mayor Corey contacted RCMP and will meet with Corporal Kevin Dupuis to discuss issues and point out areas of concern. Mayor Corey has asked for a meeting with the High School Principal to discuss noon hour issues.

Upcoming Mayor Events

- May 12 Meeting with Rose Arsenault to visit Community Business locations.
- May 13 Community Mental Health Action Day
- May 17 Community Meeting Prince William
- May 24 and 25 Office Closed for Training
- May 26 District Education Council Meeting Woodstock
- Outlaw Motorcycle Gang presentation June 2
- Strategic Planning dates and recommendations ATV TASK FORCE office workplan

10. Comments by Members of Council

- Ward 1 – Councillor Chase received some calls and emails regarding taxes and is hopeful that after the Tax Presentation meeting in Prince William on Wednesday May 17, residents will have a better understanding. Councillor Chase has received complaints that wheelers and side-by-side volume has increased at night, and this leaves residents unhappy. Councillor Chase stated theft has increased and the presence of RCMP is required. Residents feel they are paying for RCMP services in their taxes and feel as though there is no extra presence of the RCMP. Councillor Chase reported that some residents are putting non household items at the end of their driveway to be picked up which doesn't look good. Mayor Corey confirmed the hauler will pick up larger items if they receive a phone call regarding this non household item the hauler will pick it up. Mayor Corey stated there are currently different rules for different sub-units.

- Ward 2 – Deputy Mayor McLean - None
- Ward 3 – Councillor Pepin - Absent
- Ward 4 – Councillor Chessie – None
- Councillor at Large – Councillor Little discussed the loss of ATV trails in certain areas around the Community given the lack of respect riders have shown. Councillor Little feels these riders are not the riders who obtain a trail pass and unfortunately, the riders who are respectful to these trails now are unable to enjoy. Mayor Corey states the ATV activity in our community is important and enjoyed by many however, the management of the activity is important as well. Mayor Corey would like to see that Council has more of communication with these organizations.

11. CAO Updates

- a) Public Works Report
 - The Lakeshore Park washroom is operational.
 - Street sweeping continues.
 - Request for street sign replacement on private roads. Checking to see who is responsible for private road signs.
- b) RCMP and DTI Representative at Meetings - Cpl. Kevin Dupuis of the A OPS NCO, St Stephen Detachment RCMP-GRC, "J" Division West District has accepted the invitation to attend the Council Meeting in June.
- c) Grieve Family Trail – Grand opening and dedication will be held July 8 at 3:00pm. We will need some assistance with set-up on the day.
- d) Website – CAO is working with a new contractor to get a basic site with menus so that we can populate with information. The original contractor has quit.
- e) Building Permits to Date - To date we have received revenue of \$6,875 for building permits issued.
- f) SEED Student Positions – One application has been received for both summer student positions. The CAO will conduct interviews and hire. Start date for Recreation position is May 23rd and Maintenance is June 26th.

12. Committee Reports

- a) EMO Committee – Councillor McLean discussed having open applications for the public and has received 4 applications thus far. **MOTION made by Councillor McLean to nominate the four candidates. Seconded by Councillor Chase. MOTION carried.**
- b) Council and Committee
 - i. Participation – Community Cleanup – Councillor Pepin discussed to Council about a community wide cleanup and the logistics of this event on Sunday June 4th. Councillor Pepin presented three options to council. Councillor Pepin recommended that options 2-3 are too much work for this year and would like Council to consider them for future years. Councillor Pepin proposed to Council if

they would help to provide a budget of \$800 which would consist of garbage bags, haulage, reusable vest, and signs. Councillor Pepin suggested to have Council sponsor the event on Sunday June 4th of walks to include garbage collection in ditches.

MOTION withdrawn.

Mayor Corey put a challenge to Council to come up with a suitable event to replace this proposed event and to promote the participation challenge into their communities. Council discussed the options extensively and felt overall this is too soon for this year but to be considered for the next year.

- ii. Community Signage – Mayor Corey stated the green community name signs are to a national standard sign and we are unable to change them.

13. Business Arising

- a) First Reading in Full: By-Law 2023-08 A By-Law Respecting the Harvey Volunteer Fire Department. Suggestions were made by Council and Fire Chief Swan. These updates will be provided prior to the second and third readings at the next Council meeting.

MOTION made by Councillor Chessie to have Councillor McLean to read By-Law 2023-08 A By-Law Respecting the Harvey Volunteer Fire Department in full for first reading. Seconded by Councillor Little. MOTION carried.

- b) Library

- i. Authorization of 2023 Expenditure – The CAO requested approval to make the payment to the Harvey Library.

MOTION to approve the payment of \$6,800 budgeted amount for the Harvey Library made by Councillor Chessie. Seconded by Councillor Chase. MOTION Carried.

- ii. Council Appointee to the Board – A Councillor is needed to sit on the Library Board.

MOTION made by Councillor McLean to appoint Councillor Chessie to sit on the Library Board. Seconded by Councillor Little. MOTION carried.

- iii. New agreement- CAO will inquire if an agreement as Harvey Rural Community needs to be made since the library agreement currently is with the municipality of the Village of Harvey only.

- c) Department of Educational Proposal - Options for inspection and date for presentation. Mayor Corey and the CAO will make a presentation on May 25 to the Department of Education Council to have them deem the old Junior High School as surplus. Mayor Corey suggested that Council can have the building assessed by an engineering company to find out if the building has any structural or repair issues that would make it too expensive to repair. The CAO provided an estimate of a \$10-15k for an assessment to make informed decisions on what would be needed to renovate the building. More detailed assessments could be as high as \$25-30K.

Mayor Corey stated that this property includes the land in front and behind and that it would need to be sub-divided to remove most of the land behind. Councillor Chase stated that his walk-through of the building showed nothing to be noted or that could not be repaired easily. Councillor Pepin stated if we went through with this plan and if the building itself was nonfunctional, we would still own the building and property.

The MOTION was made by Councillor Chessie to proceed with the request for acquisition of the building without an assessment. Seconded by Councillor Little. MOTION carried.

- d) Closed Session of the Council under 68 (1) (j) of the *Local Governance Act*
MOTION by Councillor Little to enter a Closed Session. Seconded by Councillor Pepin. MOTION carried.

14. New Business

- a) Work Plan – Mayor Corey would like to make sure that all activities with a deadline are being captured. Mayor Corey provided a list that the CAO and Assistant Clerk will be incorporating into a formal work plan. Suggestions for a Gantt chart were made and will be provided for Council to track projects and events.
- b) Transitioning Solid Waste to CRSC – Mayor Corey and CAO had met with Brett McCrea who is with the Capitol Service Region. Mayor Corey informed Council that government legislation requires that municipalities use the landfill for the Regional Service Commission they are part of. The recycling will be difficult to change as the RSC 10 and 11 have different programs. Circular Materials will also be taking on the cost and delivery of recycling programs for paper and packaging beginning in November this year. We do not know what that will look like at this time.
- c) Solid Waste Contracts – Currently the provincial contracts for LSD sub-units end on January 31, 2024. The Village contract ends at the end of December. The CAO will investigate the current routes and contracts and bring back a recommendation to Council for potential routes.
- d) Strategic Planning – Mayor Corey asked Council if they have any recommendations for a consultant to conduct a strategic planning session. Councillor Chessie asked if there is any funding or grants to assist Council with this fee. The CAO will put a list together with prices for the next Council meeting.
- e) Solid Waste By-Law- Mayor Corey discussed that the CAO shall bring forth a draft Solid Waste By-law to present to Council. Examples from Hanwell and New Maryland were presented.
- f) Fire Service Agreements – Contracts need to be negotiated with Hanwell, Nackawic-Millville, and the Capital Region Rural District for 2024. Mayor Corey stated the current contracts were arranged by the province. The CAO and Mayor Corey will attend a meeting with the other Mayors and CAO of those municipalities regarding cost share agreements.

- g) Beautification Committee – The Village of Harvey had a Beautification Committee, however, the Harvey Rural Community does not. The CAO stated there are several parks and gardens within the Village that the Beautification Committee has participated in. A history of the Village Beautification was provided by Cathie Ayer. This function needs to be expanded to the entire Rural Community. Councillor Pepin suggests putting put an AD in the Lionews or on Facebook to help recruit volunteers. The CAO suggested that this Committee can assist with budgeting for that function within the rural community in 2024.

15. Action list review

- Appointment Of Solicitor
- Rural Plan Preparation
- Community Promotion- Webpage, Social Media Policy, Branding and Signage
- Water Access
- Fire-Prevention By-Law - Mayor Corey suggested the importance creating a Fire-Prevention By- Law. The CAO provided two samples from other municipalities.

16. Financial Reports

- a) Bank Balance Report CAO explains why there is a drop due to RCMP, utilities cheque has been made, mail not yet cashed.
- b) Transactions By Accounts Report

MOTION by Councillor Chessie to approve the Financial Reports as presented. Seconded by Councillor Little. MOTION carried.

17. Upcoming Activities – “Community Mental Health Action Day” on Saturday, May 13 from 9:30-11:30 at the Harvey Memorial Community Centre.

18. Date, Time, and Location of Next Meeting –

Council and Committee Meeting Wednesday, May 31 @ 7pm
Council Meeting Wednesday, June 14 @ 7 pm at the Fire Hall

19. Motion for Adjournment - **MOVED BY Councillor Chessie and Seconded by Councillor Chase to adjourn the meeting. MOTION CARRIED.**

The meeting was adjourned at 11 pm.

Respectfully submitted,
Morgan Kotsovos
Assistant Clerk

Richard Corey
Mayor

Katherine Henry
CAO/Clerk