

Harvey Rural Community Council in Committee Meeting Minutes

Location: Harvey Rural Community Boardroom

Date: August 2, 2023

Present: Mayor Corey, Deputy Mayor McLean, Councillor Pepin, Councillor Little, and Councillor Chessie. CAO/Clerk, Katherine Henry, and Assistant Clerk Morgan Kotsovos. Councillor Chase arrived at 7:25 electronically.

1. Call to Order- The meeting was called to order at 7:00 pm by Mayor Corey.
2. Adoption of the Agenda – **The MOTION was made by Councillor Little to adopt the Agenda and seconded by Councillor Pepin. MOTION carried.**
3. Disclosure of Conflict of Interest – No conflict of interest was disclosed.
4. Presentations – There were no presentations.
5. CAO Report
 - a) Water Testing Contracts – The CAO presented to Council a request from DTI regarding a water testing contract. This contract is similar to Harvey’s contract however, this would be in Canterbury. The CAO stated the proposal is for our Management of Public Works to fulfill this position unfortunately, he does not have enough time to manage another water contract. CAO suggested to Council to decline to the offer and not to move forward with this proposal.
 - b) Dry Hydrant Project – The CAO presented two dry hydrants quotes for design and build for the three locations. The design cost was approximately twenty thousand dollars which was the same as the engineering firm. Time is running short to complete this project this season therefore, a decision will be needed by the next Council meeting. The construction cost was high and without a design we cannot get an accurate pricing from other contractors. Suggestion was made to check with other locations or Municipalities that have gone ahead with dry hydrants to see if the proposed amount is on par. Mayor Corey suggested to have the dry hydrants done in time for winter as the Fire Department and Rural Community would benefit from this tremendously. Council recommended the CAO investigate further with the engineering company to proceed with the dry hydrants quickly due to the time of year. A recommendation will be brought forward to Council at the next Council meeting.
 - c) Work Plan Review Update- The CAO presented the updated work plan to Council. The events of immediate, upcoming, on the horizon, and completed. Mayor Corey discussed with Council the work plan and suggested moving forward with the work plan in a timelier manner.

6. Business Arising

a) Provincial Funding for New Communities - Mayor Corey discussed the funding of 3.1 million to be distributed amongst sixty-two restructured entities. Mayor Corey recommended the CAO put together a proposal to be able to move forward with the funding and to confirm if the funding can be applied before the money is spent. Mayor Corey felt the priorities we would have the promotion and marketing, funding for the website, signage, and branding strategy.

d) Public Meeting – The CAO reviewed with Council the public meeting in Tweedside. Council was impressed with the discussion that Tweedside residents provided regarding water access. Concerns with the road maintenance on the Tweedside Road was asked and Council provided the residents with the three-year DTI program.

Deputy Mayor Mc Lean asked if DTI would be able to extend the chipseal on Tweedside road. Currently the chipseal is covering three kilometers however, if there is an option to extend it further down the road. The CAO suggested contacting DTI to inquire if this is a realistic possibility. Councillor McLean suggested putting the tax presentation on the Harvey Rural Community website for residents to refer to.

e) Recreation Coordinator - Mayor Corey discussed with Council if they felt we should continue to provide a recreation coordinator for the fall. Councillor Little suggested a report for the next Council meeting from the current recreation coordinator. The CAO discussed the option having a Community Coordinator for the Community. This role would provide recreation, activities, community calendar and tourism.

f) Shop Local Committee - Councillor Little and Pepin have met to discuss some options for this campaign and will provide an update at the next Council meeting. Mayor Corey stated he will be attending the Mactaquac Chamber of Commerce meetings moving forward.

g) Staff Code of Conduct Policy – The CAO discussed with Council that some revisions have been made. The CAO stated she has generated a good policy and will have the final draft ready for the next Council meeting.

h) CAO Performance Review - This Committee has started with the process and will have a more up to date version for the next Council meeting.

i) Public Safety Promotion Items – Deputy Mayor McLean suggested distributing slow down signs throughout the Community. Mayor Corey suggested to promote safety with magnets, signs, and a Community Watch program. Assistant Clerk, Morgan Kotsovos, presented price estimates for refrigerator magnets containing useful contact information. Council agreed with the option of a refrigerator magnet and to have safety promoted within the rural community.

The CAO suggested asking Sgt Lauzon from the RCMP for suggestions on the Community Watch program. A draft magnet format will be created.

- j) Property Acquisition – The CAO discussed with Council the progress on the process on the property. The CAO stated she is waiting for the Department of Education to discuss with the Department of Transportation and Infrastructure regarding this piece of property. Mayor Corey stated the School District has identified the property as surplus, but the Department of Education has not yet.
 - k) Housing Accelerator Fund – CMHC is offering grants under this fund. The Capitol Service Region has offered to put in an application on our behalf. The CAO was directed to connect with the senior building inspector to see if he can do an application for the Harvey Rural Community. The funding can be used for incentives for new builds, for increasing density by assisting with creating granny suites or secondary suites and investments in community related infrastructure that supports housing.
7. Discussion and Recommendation – Mayor Corey asked Council if they have anything further they would like to discuss. Deputy Mayor McLean expressed concerns regarding the activities on the work plan not moving to the completed line. Mayor Corey stated this will be discussed further at the Management Meeting.
8. Motion for Adjournment

Moved by Councillor McLean to adjourn the meeting, seconded by Councillor Little. MOTION carried.

The meeting was adjourned at 9:27 pm.

Respectfully submitted,
Morgan Kotsovos
Assistant Clerk

Richard Corey
Mayor

Katherine Henry
CAO/Clerk