

Harvey Rural Community Regular Council Meeting Minutes

Location: Harvey HMCC

Date: August 16, 2023

**Present: Mayor Corey, Deputy Mayor McLean, Councillors Chessie, Pepin and Chase.
Councillor Little attended electronically.
CAO/Clerk, Katherine Henry and Assistant Clerk Morgan Kotsovos.**

1. Call to Order- The meeting was called to order at 7:00 pm by Mayor Corey.
2. Adoption of the Agenda - **The MOTION was made by Councillor Chase to adopt the Agenda. Seconded by Councillor Little. MOTION carried.**
3. Approval of the Previous Meeting Minutes - Council Meeting July 12th and CIC Meeting August 2nd. **MOTION made by Councillor McLean to approve the July 12th Council Meeting minutes. Seconded by Councillor Chase. MOTION carried.**

MOTION made by Councillor Pepin to approve the previous August 2nd Council in Committee Meeting minutes. Seconded by Councillor Chase. MOTION carried.

4. Disclosure of Conflict of Interest - None to report.
5. Public Input (15 min max) - None to report.
6. Presentation – RCMP – Sgt. Lauzon of RSC 11 and Sgt. Mackenzie of RSC 10 presented to Council on the two different detachments that serve our rural community. Sgt. Lauzon and Sgt. Mackenzie discussed their quarterly reports. The four priorities are set by the policing committee of the Regional Service Commissions. They are different between RSC 10 and RSC 11. The quarterly stats report was discussed for each division. Sgt. Lauzon would like to encourage all residents to call the non-emergency number at **1-888-506-RCMP (7267)** or to email www.rcmp-grc.gc.ca/en/nb/online-crime-reporting regarding any issue they would like to have clarified.
7. Proclamations – None to report
8. Correspondence – None to report
9. Mayor’s Comment- This month my municipal activities have certainly been impacted by the choice my wife and I made to relocate within the community. Selling, buying, moving and settling into a new home takes time. That being said it has still been an active month as Mayor.

Activity in the last month

July 13 Online Drop in presentation for Housing Accelerator Fund.
July 20 CRSC Finance Committee.
July 27 HRC Public meeting Tweedside Hall

- August 2 HRC, CIC meeting and Management meeting.
- August 8 Neil Russon regarding the Council planning session
- August 9 CRSC Oversight Committee
- August 10 Housing Accelerator online presentation.
- August 10 Meeting regarding planning for HRC garbage contracts
- August 11 CRSC Planning group regarding our application to the Housing Accelerator Fund.
- August 11 Agenda Preparation meeting

Upcoming meetings

- August 17 CRSC Finance Committee regarding draft budget.
- August 21 Community Planning Session
- September 5 Meeting with Hon. Kris Austin regarding public safety issues. CAO and Deputy Mayor will also attend.

CRSC Activity

Only committee meetings

Comments

Thanks to each of you for your support of and participation in the Community meeting at the Tweedside Hall. We had a small but enthusiast crowd and each of you gave great presentations.

What a great community activity we had over the 10 Days of Celebration led by the Harvey Community Network. There was something for everyone. Our community is deeply indebted to the Harvey Community Network and their Board. From the kickoff on August 4th with Poutines at the big Fiddle and a Kitchen Party at the Curling Club to Church, a drum band, and the Don Messer Dance on the Sunday. It was perfect, well almost, on day 7 the Mayor was supposed to lead a walk on the Grieve trail. He forgot to show up, but rumour is they did fine without me. Harvey Rural Community is fortunate to have incredible volunteers to support our many community groups and activities.

10. Comments by Members of Council

Ward 1 – Councillor Chase reported some residents are burning rubbish or garbage on their properties. Residents have been complaining about the odors regarding this and is wondering is there anything the residents are able to do. Mayor Corey stated other Communities are using their Fire Prevention By-law. Which would regulate what items you are allowed to burn and what are considered a hazardous. Councillor Chase is very thankful to the Harvey Community Network board of volunteers and is very appreciative of the Harvey Community Days events. Councillor Chessie states on the GNB website it states you are not permitted to burn garbage.

Ward 2 – Deputy Mayor McLean states how happy he was with the results of Harvey Days and apologizes that he was unable to volunteer as much as he would have liked to however, he was working. Deputy Mayor McLean is very thankful to the Harvey Community Network board of volunteers and is very appreciative of the Harvey Community Days events.

Ward 3 – Councillor Pepin discussed the Harvey Community Network money that was raised during Harvey Days. Councillor Pepin stated these funds will be distributed into grants and will be presented in November. Councillor Pepin attended the seconded meeting for the Regional Service Commission Community Development Committee.

Ward 4 – Councillor Chessie discussed with Council how thankful he is to the board of volunteers of Harvey Community Network. Councillor Chessie was happy to see the amount of community members that attended the events and enjoyed many.

Councillor at Large - Councillor Little discussed with Council the wonderful job the Harvey Days Network Board of volunteers did for the Community. Councillor Little states there was a great variety of activities and attended many.

11. CAO Updates

- a) Recreation Report –The CAO reported that our summer Student Sydney is finished her position with the Community. Sydney assisted in many events within the Community and assisted in organizing with registration for the children’s soccer league. The CAO stated Line Dancing will be coming to the community in September along with a baby-sitting course this November. There are a numerous of activities that residents of the community have suggested, and feel would benefit the community. There is a list of all community halls and their contact information that will be put on the website. Councillor Chessie would like a report from CAO with a recommendation to see if a Recreation Coordinator is an asset for the Community.
- b) Speed Bumps & Signs - The CAO discussed the quotes received along with the specifications from two other companies for estimates. CAO discussed labour of installation and removal for the speed bumps. **Councillor Pepin made a motion to purchase and install two speedbumps on Hanselpacker Road. Seconded by Councillor Chessie.** The speed bumps will be installed each year on May 1 and removed on Nov 15. Deputy Mayor McLean questioned the motion if we need two speed bumps on Hanselpacker Road. Mayor Corey was concerned if there is only one speedbump that once residents are over it, they will they speed up. **MOTION carried.**
- c) Dry Hydrants Contract - The CAO reported that the grant money must be used before the end of 2223. She also reported that the quoted cost could be higher if rock was hit. K-line is confident they will be able to complete the dry hydrant before the end of the 2023 year. Due to the time constraints, the CAO recommends awarding a design/construction to K-Line Construction. **MOTION made by Councillor Chessie to move forward with K-Line to design and install three dry hydrants. Seconded by Councillor McLean. MOTION carried.**
- d) Garbage Contracts - The CAO is currently working on the tender documents and routes for garbage contracts in the Community. The best option is to divide the Community into two routes. We currently have four different haulers in the Community. Riley’s Lawns

and Gardens collect solid waste and recycling materials for the former Village. That contract expires December 31, 2023. The solid waste and recycling are collected by Scott Riley in Manners Sutton. D&A Contracting collects solid waste in Prince William. These two contracts are available for renewal on December 31, 2023. Fero is currently servicing Kingsclear and the contract expires on Jan. 31, 2023. The recycling will change on May 1st when Circular Materials will take over the recycling. A Solid Waste By-law is needed to define the service requirements for the tender package.

- e) Work Plan CAO discussed with Council the updated workplan and the events that have been moving forward. Tasks assignments were identified for some of the activities.
- f) Village of Harvey By-law update CAO has an hourly rate with an individual to convert the current By-law from the Village of Harvey-to-Harvey Rural Community. The timeline of that was too long for completion. Councillor Chessie suggested for Council to determine which policies are more important to update earlier than later. CAO recommend waiting until the September Council meeting to decide on hiring an outside contractor.
- g) Provincial Funding for New Communities CAO discussed she spoke with GNB who confirmed how to distribute the money.

12. Committee Reports

- a) Shop Local - Councillor Pepin has extended an email invite to form a sub-Committee for Shop local. Councillor Pepin states she has three participants thus far.
- b) CAO Review – Mayor Corey has had a meeting with ELG and will be seeking legal guidance on their recommendations. CAO, Councillor Chessie and Mayor Corey will meet, and a recommendation will be brought to Council.
- c) EMO - Councillor McLean stated an email invite has been sent for the first meeting.

13. Business Arising

- a) Housing Accelerator Fund – The Capitol Region Service Commission Chief Building Inspector and three other staff met with Mayor Corey, Deputy Mayor, and the CAO to discuss the application process for the federal Housing Accelerator Program. The CRSC is submitting the grant application on behalf of Harvey and several other municipalities in the CRSC. The funding could be used for potential projects such as single septic units, small homes, granny suites.
- b) Staff Code of Conduct Policy Draft – Mayor Corey would like to see a Staff Code of conduct policy regarding internal staff and what the expectations of the staff are. This would explain to residents of the Community what they can expect when they are dealing with Community staff. The suggestion of a policy that is not a quick reference to guide you when handling with a complaint. The CAO will present an option at the next Council meeting.

14. New Business

- a) Garbage By-law 2023-09- Mayor Corey requested a motion to do a first reading by Title only. **Motion made by Councillor Chessie for Mayor Corey to do the first reading of the Garbage By-law by title only. Seconded by Councillor Pepin. MOTION carried. Motion to accept the first reading by title only of the Garbage By-law 2023-09 by Councillor Chessie. Seconded by Councillor Mclean. Motion carried.**
- b) Public Safety Promotion Items – CAO discussed with Council the Harvey Rural Community NON-Emergency Numbers Magnet. Councillor Pepin suggested adding a Mental Health number. Deputy Mayor McLean suggested having the font larger and making Harvey Rural Community Logo larger across the top.
- c) Sewer Extensions - The CAO presented Council with an estimate to extend the main sewer line on Hanselpacker Road up to the last house in the old Village limits and an additional estimate to also include the last house on the street which was not in the Village. There currently is nothing in the Village Sewer By-law about extending the sewer line to add new houses. It only deals with people adding a new lateral to an existing line. There is also nothing stating a resident could contribute to the line extension. The CAO should follow up with other municipalities to see what they do.
- d) CCBF Cherry Mountain- The former Village subunit has gas tax money for a drainage project on Cherry Mountain. A quote for piping the ditch to drain the water down Cherry Street to Route 3 was received last year for about \$250,000. This included filling in the ditch and driveway restoration. This would reduce the ditch maintenance costs and remove the culvert that drains under the road and across private property. The estimated cost to remove the existing culvert and move it further down the road to drain along a property line is \$9000 and includes asphalt restoration. The Mayor advised that some water drains across properties but that Harvey cannot do any work on those properties without registered easement agreements. Council suggested to get another quote and to include cleaning out the ditches near the culvert as there is a lot of trees and bushes there. This can be brought forward to the September Council meeting.
- e) Mission, Vision, and Values Working Group Assignment- Mayor Corey discussed with Council that the recommendation from the Planning Session Facilitator, Neil Russon, is to have three groups to represent values, mission, and vision. Councillor Pepin and Councillor Little will discuss the values, Councillor Chessie and Deputy Mayor will discuss the vision and Mayor Corey and Councillor Chase will discuss the mission.

15. Financial Reports

- a) Bank Balance Report – The CAO presented the current bank balances in the Community accounts.
- b) Transaction reports – The CAO presented the list of transactions through our General Operating bank account.

16. Upcoming Activities - Public Meeting September 20, 2023 at Kelly Hill Farms
17. Council Meeting September 16 @ 7pm HMCC
18. Motion for Adjournment - **MOVED BY Councillor Chase to adjourn the meeting. Seconded by Councillor Chessie. MOTION CARRIED.**

The meeting was adjourned at 10:54 pm.

Respectfully submitted,

Morgan Kotsovos
Assistant Clerk

Richard Corey
Mayor

Katherine Henry
CAO/Clerk