

Harvey Rural Community

Council in Committee Meeting Minutes

Location: Harvey Rural Community Boardroom

Date: August 30, 2023

Present: Mayor Corey, Councillor Pepin, Councillor Little, Councillor Chase and Councillor Chessie. CAO/Clerk, Katherine Henry, and Assistant Clerk Morgan Kotsovos. Electronically attended Deputy Mayor McLean

1. Call to Order- The meeting was called to order at 7:04 pm by Mayor Corey.
2. Adoption of the Agenda – **The MOTION was made by Councillor Chase to adopt the Agenda and seconded by Councillor Little. MOTION CARRIED.**
3. Disclosure of Conflict of Interest – No conflict of interest was disclosed.
4. Presentations – There were no presentations.
5. CAO Report
6. Business Arising
7. Discussion and Recommendation
 - a) Animal Control By-Law (draft) – Mayor Corey discussed with Council that the Harvey Rural Community Animal Control By-Law and the Animal Management is controlled through the provincial government SPCA contract until the end of 2024. An updated Animal By-Law received first reading by Village Council in 2021 but not second or third reading. Mayor Corey does not wish to use Council's time with the Animal By-Law when there are number of other issues at the table. There is an existing By-Law from 1996 for the Village of Harvey which is currently still in effect. Mayor Corey would like Council to read the draft Animal By-Law that was presented, and a decision will be made at the September Council meeting.
 - b) Collection and Disposal of Solid Waste – Mayor Corey read to Council the Collection and Disposal of Solid Waste By-Law draft. Council made suggestions as they went through the document. Council would like the By-Law to be simple and straight forward for citizens to follow. The CAO will come back to Council with an updated draft incorporating the suggestions at the next Council meeting in September.
 - c) HAF Funding – Mayor Corey reported that the CRSC has sent in the application on behalf of HRC. If approved the total amount of achievable money was \$840,000 total which would be distributed over three years. Mayor Corey suggested Council needs to be thinking about the
 - d) Community Funding – Mayor Corey stated that HRC does not have a procedure or an application for Community grants. Councillor Pepin suggestion is to keep the applications very simple considering most organizations are run by volunteers in the Community.
 - e) Change of Date for CIC Meetings- Councillor Chase asked Council if they are willing to change the former dates for the Council in Committee meetings. Currently, the

- Council in Committee meetings are on the last Wednesday evening of each month. The option put forth is to change the meeting to the last Monday evening instead. The next Council in Committee meeting moving forward will be on Monday evenings. Monday September 25 will be the next Council in Committee meeting.
- f) UMNMB Conference – Mayor Corey discussed with Council the UMNMB conference that will be held in November. Mayor Corey reminded Council that there is a discount for registrations prior to August 31st. Mayor Corey and Deputy Mayor McLean have confirmed their attendance.
 - g) Standing Committee Remuneration for meeting attendance – The CAO reported that the first standing committee with public members has now been established and suggested to Council that there should be a policy on remuneration in the form of an attendance honorarium and mileage to members of the Committees. Council members currently receive a fee and mileage to attend CRSC committee meetings. Council feels it is a thank you to members of the committees to be reimbursed for their time and travel. Mayor Corey suggested a policy be made.
 - h) RCMP Mayor Corey asked Council what they would like to see from RCMP when they attend Council Meetings. Mayor Corey would like to see Council prepare questions for RCMP to answer following their municipal reports.
 - i) LGR Implementation Funding – The CAO stated the draft of the application that will be submitted shortly. Council suggested applying for the maximum eligibility since all the items Council was going to spend regardless. Councillor Little suggested the CAO call other CAO's to see what they are submitting and see what they recommend.
 - j) Public Safety Magnet – Mayor Corey discussed the Public Safety Magnet with Council and the updates that were made. The Harvey Rural Community logo was made larger, the Kid's Help Phone line was added, and the background colour was changed to blue with white lettering.
 - k) Recreation Director/Coordinator - The CAO will have a recommendation at the September Council meeting.
 - l) RDC Application – Mayor Corey discussed with Council the Tweedside Hall has received a commitment of funding for upgrades through the MLA. The CAO will follow up with the RDC office regarding the grant money distribution.
 - m) PMHP Program Funding – The CAO discussed the Provincial Municipals Highway Program Fund and the deadline to submit the application is September 30. This is only for Route 3 or Route 636 within the old Village limits.
 - n) Recognition of Proclamations and Community Milestones – Mayor Corey discussed with Council to have the options of promoting community connections. Mayor Corey stated there is no policy. The CAO will research other communities to see how they are promoting this within their community. Mayor Corey suggested an online form

for residents to submit and a member of Council will attend the event and can present the milestones. Councillor Chase suggested to also consider businesses that are celebrating milestones within the community. Mayor Corey stated some communities are not doing proclamations. Mayor Corey asked Council if they would like to continue proclamations. Mayor Corey asked to have this on the agenda for September.

- o) FASD Awareness – The CAO discussed an email she received regarding September being FASD Awareness month and shine a red light on our municipal building. Since we do not have a municipal building, we cannot fulfill this request.
 - p) Facebook Management- Mayor Corey, Councillor Chessie and the CAO are currently the managing directors of the Facebook account. Mayor Corey would like to determine what our rules are on what to post to the social media platforms. Mayor Corey suggested forming a committee for Facebook Management.
 - q) Temporary Office Space – Mayor Corey discussed the space is too small for our municipal office. Mayor Corey would like to have the Municipal office reflect our image and branding. Suggestions of using the current board room to extend the office space for the CAO were made. Councillor Little suggested using the facilities of the Fire Hall, or the local schools. Mayor Corey suggested using the Curling Club for the summer or the Lions Club, however this would not be the municipality’s own space.
 - r) Access E11 Software communities - The CAO presented some information on Access E11 Software which would allow residents to report complaints and concerns online to the Harvey Rural Community. Other municipalities in NB are using this software. Chessie stated that the price was high for an annual fee and not needed at this time. The CAO also suggested using a more structured form on our website for resident communication of issues separate to ensure appropriate information is obtained.
8. Motion for Adjournment - **MOVED BY Councillor and seconded by Councillor Chessie to adjourn the meeting. MOTION CARRIED.**

The meeting was adjourned at 10: 08 pm.

Respectfully submitted,
Morgan Kotsovos, Assistant Clerk

Richard Corey
Mayor

Katherine Henry
CAO/Clerk