

**Harvey Rural Community  
Special Meeting of Council  
Location: Municipal Office & Zoom  
Date: November 15, 2023 at 7:00 pm**

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**Present:** Mayor Corey, Councillors Chessie, Little and Chase and Deputy Mayor McLean attended on Zoom. Assistant Clerk Morgan Kotsovos and Councillor Pepin attended at the office. CAO Katherine Henry joined the meeting in the office at Item 6. Assistant Clerk Morgan Kotsovos left the meeting in at Item 6.

1. Call to Order- The meeting was called to order at 7:03 pm by Mayor Corey.
2. **Adoption of the Agenda - The MOTION was made by Councillor Little to adopt the Agenda. Seconded by Councillor Pepin. MOTION carried.**

3. Disclosure of Conflict of Interest - None to report.

4. Closed session under 68(1)(j) Local Governance act

**MOTION to move into closed session under Section 68 (1) (j) of the Local Governance Act by Councillor Chase. Seconded by Deputy Mayor McLean. MOTION carried.**

**MOTION to move into open session by Councillor Pepin. Seconded by Councillor Chase. MOTION carried.**

5. Resolutions from closed meeting –

**MOTION made by Deputy Mayor McLean to proceed with filing of all hard copies of all CAO documentation in a personnel folder. Seconded by Councillor Chase. MOTION carried.**

**MOTION made by Councillor Pepin to accept the resignation letter of the CAO on or before February 13, 2024 as stated in her letter to Council dated November 13, 2023. Seconded by Deputy Mayor McLean. MOTION carried.**

**MOTION made by Councillor Pepin that Katherine Henry's vacation benefit be established at 6% or an equivalent of three weeks per year based on full-time employment effective January 1, 2023 in recognition of the previous years of work with the Village of Harvey and her current employment with the Harvey Rural Community. Seconded by Deputy Mayor McLean. MOTION carried.**

**MOTION made by Councillor Chase to accept the letter of resignation submitted by Morgan Kotsovos effective November 23, 2023 be accepted with regret. Seconded by Deputy Mayor McLean. MOTION carried.**

**MOTION made by Deputy Mayor McLean to have Councillor Pepin, Councillor Chessie and Mayor Corey form a committee to recruit a CAO for the Harvey Rural Community, and that a consultant be engaged to guide this committee through the process. Seconded by Councillor Chase. MOTION carried.**

6. CAO update

a) Solid Waste Contract tender review

The CAO presented the Solid Waste Tender Review which showed the bids for the three different contractors on the two routes. All bids were complete with pricing, equipment and references. The CAO recommended that Fero be awarded the Solid Waste collection contract

for both routes based on the lowest tender price. Mayor Corey asked how this pricing compares to the costs for 2023. The CAO stated that 2023 included a share of tipping fees in the Service Commission areas and not actual for our communities and the Village costs included hauling and tipping fees. The recycling costs will only be paid by the Municipality for four months as Circular Materials will be taking over this service on May 1<sup>st</sup>, 2024. It does show a small reduction in total cost from 2023. The CAO also pointed out that the contract does allow an extension of the three-year contract. Councillor McLean asked the CAO to ensure that the same level of service could be provided to the smaller lanes in the summer as Fero trucks are very large. The CAO will issue a bid clarification question to Fero to ensure provision for summer service on the lanes. Deputy Mayor McLean asked about provisions if the contractor does not perform satisfactorily. The CAO stated that there is provision in the contract for termination due to non-performance.

**MOTION to award the Solid Waste Contract for Route 1 and Route 2 to Fero was made by Shawn Little based on the lowest price. It was seconded by Councillor McLean. MOTION carried.**

b) Policing update

i) Policing Services By-law #2023-11 - 1<sup>st</sup> reading – The CAO reported that the Province would continue to manage the Police budget for the LSDs because the Rural Community did not have a Police Services By-law. In order to have the former LSD police budgets under the control of this Council, a new Policing Services By-law was presented. This will reduce the confusion on the tax bills of having a Provincial Residential rate in addition to the Municipal Residential rate.

ii) The MOTION was made by Deputy Mayor McLean to have Mayor Corey read Policing Services By-law #2023-11 by title. It was seconded by Councillor Chase. Motion carried. The Policing Services By-law #2023-11 was read for the first time by title.

**The MOTION was made by Councillor Pepin to accept the first reading of Policing Services By-law #2023-11. It was seconded by Councillor Chase. MOTION carried.**

c) Budget standards and projections

i) Staff increases – The CAO reported that the CPI rate is approximately 4%.

iii) Tax rate target – The latest budget document is in the Budget Teams folder The Mayor also suggested that the spreadsheet formulas are set so that the Fire, Policing and Solid Waste calculation can show the harmonized rate with all households paying the same rate for those services.

7. MOTION for Adjournment- **MOVED by Deputy Mayor McLean to adjourn the meeting. Seconded by Councillor Little. MOTION carried.**

The meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Morgan Kotsovos  
Assistant Clerk