

Harvey Rural Community Council Meeting Minutes

Location: Harvey HMCC
Date: February 13, 2024

Present: Mayor Corey, Deputy Mayor McLean, Councillors Chessie, Pepin, Chase and Little and outgoing CAO, Katherine Henry and incoming CAO, Shawn Hawley.

Call to Order- The meeting was called to order at 7:00 pm by Mayor Corey.

Adoption of the Agenda - **The MOTION was made by Councillor Chase to adopt the Agenda. Seconded by Councillor Pepin. MOTION carried.**

Approval of the Previous Meeting Minutes

MOTION made by Councillor Chessie to approve the Council Meeting Minutes for January 10, 2024. Seconded by Councillor Little. Motion carried.

MOTION made by Councillor Pepin to approve the January 22 Council in Committee Meeting minutes. Seconded by Councillor Chase. MOTION carried.

MOTION made by Councillor Chessie to approve the Special Meeting January 25 Minutes. Seconded by Councillor Chessie. MOTION carried.

MOTION made by Councillor Little to approve the Special Meeting Feb 1 Minutes. Seconded by Deputy Mayor McLean. MOTION carried.

Disclosure of Conflict of Interest - None to report.

Public Input – None

Introduction and Appointment of CAO

The following MOTION was made by Councillor Chessie and seconded by Councillor Chase - BE IT RESOLVED that the Council of the Harvey Rural Community thereby directs that Katherine Henry is relieved of her responsibilities and authority as Chief Administrative Officer, Clerk and Treasurer of Harvey Rural Community and Shawn Hawley is appointed as Clerk and Treasurer of Harvey Rural Community.

The MOTION was made by Councillor Pepin to add Shawn Hawley as a signatory on all Harvey Rural Community bank accounts and remove outgoing CAO, Katherine Henry as a signatory. It was seconded by Councillor Little. Motion carried.

Presentation - Travis Weber, CEO Kings Landing. The presentation focused on sharing the recently published Corporate Strategic Plan and plans for 2024 (50th). The aim was awareness and areas for collaboration were discussed.

Correspondence – None to report

Mayor's Comments - Since the January 10 Council meeting

- The CAO recruitment team met several times interviewing candidates and finalizing a recommendation.
- I attended a presentation of the Voyent alert software.

- I presented to the grade 4/5 class at Harvey Elementary. I spoke to them about local government and responded to several questions. I left the class with a challenge, and I have since received very positive feedback on the outcome of the challenge.
- I chaired the CIC meeting on January 22
- On January 22nd I attended the CRSC Oversight Committee meeting
- On January 26th, Deputy Mayor McLean and I attend the CRSC 2024 Orientation session. We were provided with an update on the strategic planning process and direction for 2024. On January 31st I met with the Planning group at CRSC to discuss the Housing Accelerator Fund agreement.
- On February 1st we held a special meeting of Council to review and approve a motion to accept the Housing Accelerator Funding agreement
- On February 6th, I attended the CRSC Board meeting.
- In the early motion passed this evening we facilitated the changing of the guard at the CAO level and next Monday we will close one chapter of the process and begin another. These changes would not have happened as smoothly without Katherine's support and for that I say on our behalf "Thank You "Katherine. While you may not be here every day, I am certain that we will need to call on you as we move forward. I will now ask Councilor Pepin to take over with a few words and a presentation.

Comments by Members of Council

Ward 1 – Councillor Chase reported that he went to the OG Frostival Event put on by OG Ales. It was very successful with up to 3000 participants from our community and many from outside over the weekend event.

Ward 2 – Councillor McLean reported that he had received a couple of questions from a constituent that will be answered by the CAO.

Ward 3 – Councillor Pepin reported that Cole’s Bottle Depot has been very quiet as people seem to be holding their bottles waiting for the higher amount that will be paid starting in April.

Ward 4 – Councillor Chessie – Nothing to report

CAO Updates

- a) HAF Update – The CAO reported that the HAF Agreement had been signed and a formal announcement by the Federal Government is pending. No announcement by Harvey should be done until they do.

Canada Communities Building Fund Survey – The Association of Municipal Administrators of NB sent out a survey to CAO’s to vote on the three options for distribution of CCBF funds. The CAO voted for the best option for Harvey. The federal government and the provincial government have an agreement but the province hasn’t finalized the distribution of funds within the Province.

Recruitment of Assistant Clerk and Treasurer – This should be done right away. Temporary measures should be investigated until those positions can be in place.

Committee reports

- a) EMO - Deputy Mayor McLean presented the EM Committee Report for the meeting held on January 27, 2023. An EMO By-Law should be a priority as well as the Committee Terms and Conditions.
The MOTION was made by Councillor Chessie to accept the EMO Report and seconded by Councillor Little. Motion carried.

Business Arising

- a) Vehicle Usage Policy – A policy was presented to Council by the CAO for consideration. It was noted that clause 1e) referred to a Town and there should be some reference to a log of kilometres travelled.
- b) Policy will be finalized and reviewed with Council next month

Vehicle Purchase Update – A vehicle has been selected and the purchase is underway. The new 2023 Dodge Ram 1500 was chosen. The funds are coming from the General Capital Reserve account of the Village since the truck will be used in the Village for the majority of the time.

New Business

- a) Re-Zoning Request – Tena McCallum from the Capital Region Service Commission presented the application for the Re-zoning of the Seventh Day Adventist Church from Institutional to Residential. The property is for sale and the sellers are requesting a re-zoning prior to selling. She outlined the process and requested a motion from Council to proceed. An advertisement of this meeting will need to be in the Lionews by next Tuesday and posted on the webpage.

The MOTION was made by Councillor Chessie and seconded by Councillor Little as follows:

BE IT RESOLVED that the Council of the Harvey Rural Community hereby directs that the Clerk request, in writing, the written views of the CRSC Planning Review and Adjustment Committee with respect to the rezoning application for PID 01516301; that the public notice requirements of section 111 of the Community Planning Act be fulfilled; that the appropriate by-law to amend the Village of Harvey Rural Plan, Bylaw No 2020-2; and that the regular Council Meeting of Wednesday, March 13, 2024 starting at 7:00 p.m., at the Council Chamber in the Harvey Memorial Community Centre be set as the time and place for the consideration of objections or support for the proposed by-law.

Motion carried.

Financial Reports

Bank Balance Report – The Bank Balance Report, the Transactions by Account Report and the Income Statement to date was provided.

The MOTION was made by Councillor Little and seconded by Councillor Chessie to accept the reports. Motion carried.

Upcoming Activities – Winter Wellness Day, Feb 18 at the HMCC

Date, Time, and Location of Next Meeting – The next CIC Meeting will be held on February 26, 2024

Motion for Adjournment - MOVED BY Councillor Pepin to adjourn the meeting. Seconded by Deputy Mayor Chase. MOTION CARRIED.

The meeting was adjourned at 8:45 pm.

Respectfully submitted,

Katherine Henry

Richard Corey
Mayor

Shawn Hawley
CAO