

**Harvey Rural Community
Council in Committee Meeting Minutes
Location: Harvey Rural Community Boardroom
Date: October 21st, 2024**

**Present: Mayor Corey, Councillors Chase and Little. Attended Virtually: Councillor Chessie.
Late: Deputy Mayor McLean arrived at 7:14 pm and Councillor Pepin arrived at 7:19 pm.
CAO Shawn Hawley and Assistant Clerk Morgan Kotsovos.**

1. Call to Order - The meeting was called to order at 7:00pm by Mayor Corey.
2. Adoption of the Agenda – **Moved by Councillor Chase, seconded by Councillor Little to adopt the agenda as presented. Motion carried.**
3. Disclosure of conflict of interest – None to report.
4. Presentations
 - a) York West ATV Club HUP Support Request - Council welcomed members from the York West ATV Club (#46). Members presented a letter of support to obtain a Highway Usage Permit from the Department of Transportation and Infrastructure. The HUP permit would allow all-terrain vehicles (ATVs) access into the old Village from the north connecting the trail system. This permit is crucial for enabling ATV riders to access the Old Village area safely and legally. The ATV club has submitted signed letters from 10 local business owners who are in favour of the proposed trail access. Trent Jewett owner of Big Fiddle Still addressed Council of the positivity in supporting the ATV club and the economic growth for the community. Mr. Jewett recognizes the concerns of the trail running through two school zones and the possibility of speeding. Mr. Jewett reenforced that members of the ATV Club are respectful of the road rules and safety of residents in the community. Councillor Little asked if the permit is regional or provincial on a map. Councillor Chessie asked if the trails are all season trails. Councillor Chase addressed the club regarding his concerns of speed limits and rules.
 - b) Lions Club Generator project – Council welcomed members from the Harvey Lions Club to discuss a donation or financial support from the Municipality for a 60Kw propane or Diesel Generator for their community centre. Members discussed they have been fundraising money to support the installation cost. Councillor Chase asked how the assessment was determined on the financial request. Councillor Pepin asked if out of the twenty-five thousand raised this far was any of it from grants. Deputy Mayor McLean mentioned to Council this item will be brought to the EMO committee to discuss further. Council thanked the Lion's Club for their presentation and a decision will be made at the next Council meeting.
5. Correspondence – Harvey Lake Association Request for a Council Representative Mayor Corey read the correspondence to Council. Councillor Little volunteered.

6. CAO Report

- a) Procedural By-law Review Update – CAO reviewed with Council proposed amendments to the procedural by-law, which is aimed to improve clarity, align with current practices, and ensure consistency across various sections.
- b) Employee Handbook Update - CAO discussed and reviewed with Council the new Employee Handbook, which has been developed with an expert HR firm (JMC) to serve as a comprehensive guide for the administrative staff of the Harvey Rural Community. Council expressed the importance of having this in place for the community and administration.
- c) Recycling Transition – CAO reviewed with Council the upcoming recycling transition for the community.

7. Business Arising. None to report.

8. Discussion and Recommendation

- a) Q1 2025 Community Town Hall Presentation – CAO discussed with Council the Q1 2025 community town hall presentations. CAO asked Council for input on the planning this meeting and items to be discussed at it. CAO suggested presenting the new branding, strategic plan, housing needs findings and recreation with the community. Suggestion of Harvey High School to host the meeting in late January.

- b) 2025 Budget Topics (Mill rates, Ops Reserve, Updated ELG Timeline) – CAO discussed 2025 budget plans with Council. CAO explained that ELG has delayed the timeline budget for all municipalities as the new Provincial government is formed. CAO discussed mill rates within the municipality and got Council input on harmonization of the mill rates to reflection equal service delivery for residents, outside of the old village where unique services justify different/hire rates. Also, there was discussion around part time headcount needs, the current rates on the old Village utility and harmonization of these in 2025 to provide consistent billing to users. The plans for a 2025 operating reserve was also discussed.

- c) Closed session under Local Governance Act section 68 (1) j

Assistant Clerk Morgan Kotsovos left the meeting at 8:48 pm.

8:48 pm - Moved by Councillor Pepin, seconded by Councillor Little to move into Closed Session under Local Governance Act Section 68 (1) j.

Motion carried.

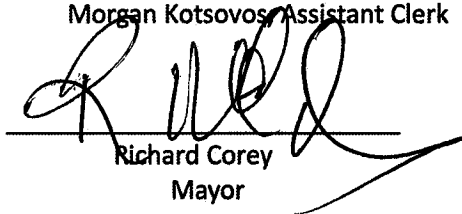
9:23 pm - Moved by Councillor Chase, seconded by Councillor Little to move out of Closed Session under Local Governance Act Section 68 (1) j and into open session.

Motion carried.

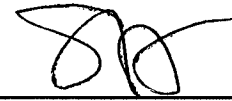
- 9. **Motion for adjournment- Moved by Councillor McLean, seconded by Councillor Chase to adjourn the meeting.**

Motion carried.

Respectfully submitted,
Morgan Kotsovos, Assistant Clerk



Richard Corey
Mayor



Shawn Hawley
CAO

