

Harvey Rural Community
Council Meeting Minutes
Location: Harvey Rural Community Board Room
Date: December 16th, 2024

admin@harveyruralcommunity.ca
www.harveyruralcommunity.ca
506-366-6240
58 Hanselacker Road,
Harvey, New Brunswick, E6K 1A3

Present: Mayor Corey, Deputy Mayor McLean, Councillors Little, Chase, Chessie, and Pepin.
CAO/Clerk Shawn Hawley and Assistant Clerk Morgan Kotsovos

1. Call to Order
 - The meeting was called to order at 7:01 pm by Mayor Corey.
2. Adoption of the Agenda
 - Moved by Councillor Chessie, seconded by Councillor Pepin to adopt the agenda as presented. Motion carried.
3. Approval of the Previous Meeting Minutes Motion
 - Moved by Councillor Chessie, seconded by Deputy Mayor McLean, to approve the minutes of the November 4, 2024, Council Meeting, November 18, 2024, CIC meeting, November 18, 2024, Special Meeting and November 25, 2024, Special meeting. Motion carried.
4. Disclosure of Conflict of Interest
 - None to report.
5. Public Input
 - None to report.
6. Presentation
 - None to report.
7. Correspondence – None to report.
8. Mayor's Comments
 - Mayor Corey shared with Council he had a busy month at various local events he attended. Mayor Corey thanked staff for the work that has been accomplished.
9. Comments by Members of Council
 - Ward 1 – Councillor Chase had received phone calls from residents regarding municipal information and reminded residents to check the municipal website for information. Councillor Chase thanked staff for their continued hard work, and the accomplishments that were obtained in 2024.
 - i. Discussed with Council
 - Ward 2 – Deputy Mayor McLean
 - i. Deputy Mayor McLean received questions regarding the new recycling program within the municipality. Deputy Mayor McLean thanked staff for their continuous hard work throughout 2024.
 - Ward 3 – Councillor Pepin
 - i. Councillor Pepin received questions regarding the new recycling program within the municipality. Councillor Pepin suggested a Voient message for the recycling days to help assist residents with any uncertainty with dates. Councillor Pepin thanked staff for the hard work throughout 2024.
 - Ward 4 – Councillor Chessie
 - i. Councillor Chessie wished the residents of Harvey Rural Community a Merry Christmas.



Harvey Rural Community
Council Meeting Minutes
Location: Harvey Rural Community Board Room
Date: December 16th, 2024

admin@harveyruralcommunity.ca
www.harveyruralcommunity.ca
506-366-6240
58 Hanselacker Road,
Harvey, New Brunswick, E6K 1A3

- Councillor at Large
 - i. Councillor Little received questions regarding the new recycling program within the municipality. Councillor Little attended a Lake Association meeting. Councillor Little attended the HES Christmas concert and the Santa Performance at one of the local churches.

10. Monthly Department Reports

- Fire Department – Chief Swan submitted to Council the monthly Fire Department report in writing.
- Public Works – Manager, Tom MacDonald submitted to Council the monthly Public Works report in writing.

11. CAO Updates

- Public Work Purchases –
 - i. Moved by Councillor Little, seconded by Councillor Pepin THAT Council approve the purchase of the following Public Works equipment:
 - A dump trailer at a cost of \$17,225 + HST to enhance operational capacity, reduce liability risks, and eliminate reliance on employee-owned equipment.
 - A flail mower at a cost of \$8,400 + HST to improve roadside maintenance efficiency and ensure timely responses to safety concerns related to overgrowth.Further, that both purchases be funded from the General Operating Fund and that staff proceed with these acquisitions before year-end. Motion carried.
Councillor Chessie- nay
 - ii. Final Strategic Plan
 - CAO discussed with Council the Strategic Plan document, with the new community branding and imagery.
 - iii. Rec Needs Analysis Underway
 - CAO discussed with Council that the Rec Needs Analysis is underway, and there will be a zoom meeting that residents may attend. This will be posted on the municipal website.
 - iv. External Funding Approval by ELG (Old Fire Hall)
 - CAO discussed with Council the funding from ELG that was received for the Old Fire Hall.

12. Committee Reports

- EMO Report November 20, 2024, was submitted to Council in writing by Assistant Clerk/Treasurer Amber Poirier.
- HMCC Task Group November 12, 2024, was submitted to Council in writing by CAO/Clerk Shawn Hawley.
- HMCC Task Group Report November 28, 2024, was submitted to Council in writing by CAO/Clerk Shawn Hawley.



Harvey Rural Community
Council Meeting Minutes
Location: Harvey Rural Community Board Room
Date: December 16th, 2024

admin@harveyruralcommunity.ca
www.harveyruralcommunity.ca
506-366-6240
58 Hanselacker Road,
Harvey, New Brunswick, E6K 1A3

13. Business Arising

- Final Reading of the Procedural By-law 2023-05
 - i. Moved by Councillor Chessie, seconded by Councillor Little to approve the final reading by title of the Procedural Bylaw 2023-05. Motion carried.

14. General Operating Reserve Transfer

- i. The MOTION was made by Councillor Little to move \$40,900 (forty thousand nine hundred) from the General Operating Account to the General Operating Reserve Account for Harvey Rural Community. It was seconded by Councillor Pepin. Motion carried.
- Capital Reserve Transfer
 - i. The MOTION was made by Councillor Chessie to move \$250,000 (two hundred and fifty thousand) from the General Operating Account to the General Capital Reserve Account-HRC for Harvey Rural Community. It was seconded by Councillor Pepin. Motion carried.
- Motion to Designate the Chief Administrative Officer as the "Head" under RTIPPA
 - i. BE IT RESOLVED THAT Council hereby designates the Chief Administrative Officer (CAO) of Harvey Rural Community as the "head" for the purposes of administering the Right to Information and Protection of Privacy Act within the municipality and fulfilling other duties as required under RTIPPA. Moved by Deputy Mayor McLean, seconded by Councillor Chase. Motion carried.

15. New Business

- Closed Session
 - i. 7:36 Moved by Councillor Chessie, seconded by Councillor Chase, to move into closed session under the local governance act 68 (1) c, j. Motion carried.
 - ii. 8:28 PM Moved by Deputy Mayor McLean and seconded by Councillor Chase to move out of closed session under local governance act 68 (1) c, j and into open session. Motion carried.
 - iii. Moved by Councillor Chessie and seconded by Deputy Mayor McLean THAT Council approves the Human Resources (HR) Task Group's year-end CAO performance review recommendation, adopt the 2025 CAO scorecard as recommended by the HR Task Group, and proceed with the implementation of all suggested actions. Motion carried.
 - iv. Moved by Councillor Pepin and seconded by Councillor Chessie THAT Council approves the proposed Memorandum of Understanding (MOU) between the Harvey Rural Community (HRC) and the Harvey Memorial Community Centre (HMCC) Board, to access the potential transition of ownership, as outlined in the following terms:

The MOU will remain in effect until April 1, 2025, with the option for month-to-month renewal by mutual agreement.



Harvey Rural Community
Council Meeting Minutes
Location: Harvey Rural Community Board Room
Date: December 16th, 2024

admin@harveyruralcommunity.ca
www.harveyruralcommunity.ca
506-366-6240
58 Hanselacker Road,
Harvey, New Brunswick, E6K 1A3

HRC will allocate a \$40,000 grant in December 2024 to support HMCC's operations so the community can access recreation through the winter months, with any unspent funds to be returned to HRC.

Both parties will adhere to HRC's municipal communications policy to ensure consistent messaging and transparency.

Stiletto Consulting will be engaged as a neutral third-party agency to conduct the Recreation Needs Analysis (RNA) and facilitate public engagement on behalf of both HRC and the HMCC Board.

The MOU period will allow HRC to conduct a thorough assessment of HMCC's financial and operational structure and develop a detailed transition plan, including 2025 operational cost estimates for Council review. Further, that Council authorizes HRC staff to work collaboratively with the HMCC Board to finalize and execute the MOU, ensuring alignment with Council's strategic priorities and the community's needs. Motion carried.

16. Financial Reports

- Financial reports were submitted and reviewed.
- October and November Building Reports were submitted and reviewed.

17. Upcoming Activities

- None to report.

18. Date, Time, and Location of Next Meeting

- January 13, 2025, Council Meeting.

19. Motion for Adjournment

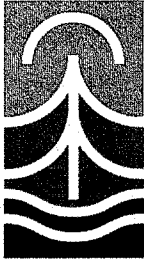
- Motion: Moved by Councillor Chessie to adjourn the meeting, seconded by Councillor Chase. Motion Carried.

The meeting was adjourned at 8:34 PM.

Respectfully submitted,

Assistant Clerk, Morgan Kotsovos

Harvey
RURAL COMMUNITY



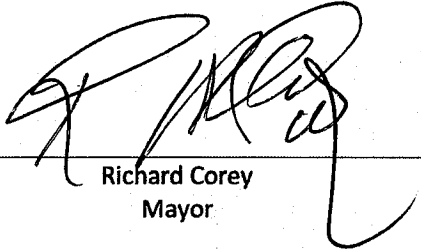
Harvey Rural Community
Council Meeting Minutes
Location: Harvey Rural Community Board Room
Date: December 16th, 2024

admin@harveyruralcommunity.ca

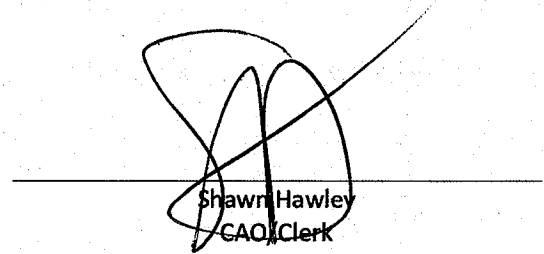
www.harveyruralcommunity.ca

506-366-6240

58 Hanselacker Road,
Harvey, New Brunswick, E6K 1A3



Richard Corey
Mayor



Shawn Hawley
CAO/Clerk