

**Harvey Rural Community
Council Meeting Minutes
Location: Harvey HMCC
Date: June 10th, 2024**

**Present: Mayor Corey, Deputy Mayor McLean, Councillors Little, Chessie, Chase and Pepin
CAO/Clerk Shawn Hawley and Assistant Clerk Morgan Kotsovos**

1. Call to Order - The meeting was called to order at 7:00 pm by Mayor Corey.
2. Adoption of the Agenda – Motion to approve the agenda as presented made by Councillor Chessie. Seconded by Councillor Little. Motion carried.
3. Approval of the Previous Meeting Minutes
Motion made by Councillor Chessie to approve the Council Meeting Minutes May 8th, 2024, Special Meeting Minutes May 22nd, 2024, and CIC minutes May 27th, 2024.
Seconded by Councillor Chase.
Motion carried.
4. Disclosure of Conflict of Interest
 - Councillor Little Closed Session under the Local Governance Act Section 68 (1) (c)
 - Councillor Chessie Closed Session under the Local Governance Act Section 68 (1) (d)
5. Public Input – None to report.
6. Presentation – Paddle Network – David Seabrook director of Tourism at the Capital Region Recreation from the Paddle Network of Fredericton presented to Council the importance of river access, encourage active living, connect to a rich Indigenous and non-indigenous heritage, create a network of water trails within our communities. There was some discussion around how the paddle network could connect to the Strategic Plan that's under development for Harvey Rural Community given our eight lakes and access to the Saint John River. Council thanked Mr. Seabrook for his presentation.
7. Correspondence – None to report
8. Mayor's Comments – Mayor Corey shared with Council various local events he attended over the month.
 - May 9 Mactaquac Country Chamber Meeting Big Fiddle Still
 - May 13 Land Task Group discussion
 - May 16 Visit to Lake George Family Campground with CAO
 - May 18 Tweedside Hall Breakfast
 - May 21 First Branding Session at the HVFD
 - May 22 Special meeting of Council re: CRSC pool proposal
 - May 23 CRSC Special meeting re: pool
 - May 24 Second Branding Session (wellness in motion group)
 - Land Task group

- May 27 Council in Committee
- May 31 Harvey Community Network thank you event
- June 3 Ward one community meeting
- June 5 Meeting with Branding Consultants
 - Ribbon Cutting Field of Dreams “Stinger Field”
 - Branding Session Kings Landing
- June 6 Branding Session St. Andrews United Church

- **Upcoming**
- June 11 Grade 4/5 presentation
- June 13 You Matter Walk for Mental Health
- June 14 HMCC Assessment Task Group
- June 15 Tweedside Hall Breakfast
- June 20 Graduation
- June 27 CRSC Special board meeting re: pool
- I would like to make a special note of the support received from our partners at DTI as a result of submissions at our CIC meeting. I have noted and heard of several of the noted items being dealt with already.

9. Comments by Members of Council

Ward 1 – Councillor Chase reported that over the last month he has attended various meetings with residents, branding sessions and a community town hall meeting. Councillor Chase would like to remind all residents of the ACW June 29th breakfast at the Maguadavic Hall.

Ward 2 – Councillor McLean reported that breakfast at Tweedside hall will start back up on June 15th. Councillor McLean stated a resident contacted him regarding a beaver dam which is causing water blockages. June 1st was the ParticipACTION kick off and it is great to see community residents out participating. Councillor McLean attended two branding sessions this month.

Ward 3 – Councillor Pepin reported that she had a busy month with many community events. Councillor Pepin would like to remind all residents to register for ParticipACTION individually this year. Volunteers are encouraged to reach out to assist with various events.

Ward 4 – Councillor Chessie reported that he had a busy month attending various events within the community. Councillor Chessie stated it was nice to see DTI in the New Market area attending to various issues. Councillor Chessie will be attending two community Library meeting this month.

Councillor at Large – Councillor Little reported that he had a busy month attending various events within the community. Councillor Little stated how nice it that the community is busy with many events to participate in.

10. Monthly Department Reports

- a) Fire Department – Chief Swan reported to Council the monthly Fire Department report.

Motion to accept the Fire Department report made by Councillor Chessie.

Seconded by Councillor Chase.

Motion Carried.

- b) Public Works – CAO reported to Council the monthly Public Works report.

Motion to accept the Public Works report made by Councillor Chessie.

Seconded by Councillor Little.

Motion Carried.

11. CAO Updates - CAO reported to Council various events and projects he has been working on.

5/9 - HMCC In-person Structural Review, Harvey Dial-A-Ride meeting with Pat and Darlene to discuss regional transportation and how HRC pays CRSC for services, joined Mactaquac Chamber of Commerce @ Big Fiddle Still.

5/10 – Assistant Clerk and I did a final RFP submission review and selection of partner based on RFP rubric.

5/13 – Meeting with lawyer, meeting with Land Task Group.

5/15 – Meet with Brett McCrea regarding regional transportation, 32nd Municipal Advisory Corporation's Annual General Meeting, at the New Maryland Community Centre.

5/16 – Visited the Lake George Family Campground, to discuss HRC Community Use, Jenna Evans and Cailee Mousek, Introductory Meeting with Stiletto regarding Strategic Plan.

5/17 – Meeting with Dr. Dan Fletcher to discuss recreation and other volunteer efforts in the community this season.

5/21 – Branding File Stakeholder Session Group #1 @ HFD.

5/22 – Urban Rural rides along with a Special meeting of Council to discuss the Regional Aquatic Center.

5/24 - Branding File Stakeholder Session Group #2 @ HMCC.

5/27 – CIC meeting.

5/28-21 Attempted some time off ...but it's been busy!

5/21 – Staff meeting to advance a HRC Reciprocal Agreement with Anglophone West School District (ASD-W) to coordinate year-round official community usage of Harvey Elementary and Harvey High School (specifically their recreational areas). This agreement will allow HRC to offer

additional recreational opportunities for the community, as well as locations for public meetings and events. Sentiments towards this agreement have been very positive from both the school and district level. Staff are in the process of drafting Standard Operating Procedures (SOPs) to be submitted to ASD-W, while ASD-W is working on the formal agreement on their end.

6/3 – Administration and fire department attended Voyent Alert Basic Training, Ward 1 - Community Meeting was held in response to a request from the residents of Prince William, while Deputy Mayor McLean and Assistant Clerk and Treasurer held the EMO committee meeting.

6/4 - Chat with Councillor Little regarding the Kings Medal Process, hosted our planner from CRSC to discuss historical maps, services, and planning.

6/5 - explored eScribe software training with assistant clerk to make our office more effective and efficient, Branding File Stakeholder Session Group #3 at Kings Landing while Councillor Pepin and Mayor Corey joined the Harvey Minor Baseball Association for the Field of Dreams Reveal and ribbon cutting.

6/6 - Branding File Stakeholder Session Group #4 at St. Andrews United Church with Councillor Pepin, Deputy Mayor McClain, and Mayor Corey.

6/7 – Land Task Group met, and King Charles III Commemorative Medal Task Group kicked off.

In the coming weeks look for administrative efforts focus on:

- Community Alert system training and the building of a deployment plan
- HMCC assessment results will start to materialize, along with a HMCC Task Group formation
- Research and development phase begins for branding file
- Strategic plan survey to kick off and we will begin to organize around public engagements
- Improvements to parks, trails, public spaces for summer enjoyment
- New water access for the public
- CIC draft review of a Reciprocal Agreement with Anglophone West School District (ASD-W)
- MOU Discussion with New Brunswick Public Library Service regarding Harvey Community Library, for review in an upcoming CIC
- Special meeting of Council for the Kings Medal Process
- Habitat for Humanity NB CEO Perry Kendal from to join us at CIC

12. Committee Reports

EMO Committee – Councillor McLean read the EMO report to Council.

Motion to approve the EMO Committee Meeting Minutes for June 3rd made by Councillor Pepin.

Seconded by Councillor Little.

Motion carried.

13. Business Arising

- a) Funds to Fix Lakeshore Road Damage
No motion was made, and no second was received for the request for funds to fix lakeshore road damage. Consequently, the request for funds to fix lakeshore road damage was not discussed.
- b) Request for funds for Community Library Gazebo
Motion to approve the \$2,831.31 request from Harvey High school for the Community Gazebo made by Councillor McLean.
Seconded by Councillor Little.
Motion carried.
- c) Request for authorization for Oversized Load passage on Cedar Street
Motion to approve the request from Transport Bellmare International to allow passage of an oversized load through our boundaries made by Councillor Chessie.
Seconded by Councillor Little.
Motion carried.
- d) Lake George Family Campground (MOU) Public Beach Access
Motion to approve the Memorandum of Understanding, the annual fee and creating new water and beach access for the community as recommended by the Land Task Group made by Councillor Chessie.
Seconded by Councillor Chase.
Motion carried.
- e) Land Task Group Terms of Reference Approval
Motion to approve the Terms of Reference for the Land Task Group as presented made by Councillor Chessie.
Seconded by Councillor McLean.
Motion carried.
- f) King's Medal Task Group Terms of Reference Approval
Motion to approve the Terms of Reference for the King's Medal Task Group as presented made by Councillor Little.
Seconded by Councillor Pepin.
Motion carried.
- g) King's Landing CEO ideas for Council to consider for HRC sponsorship
Motion to approve the \$1500 request from King's Landing to sponsor their cupcakes along with two summer students to represent HRC and assist with the event, as needed made by Councillor Chessie.
Seconded by Chase.
Motion carried.
- h) Closed Session Local Governance Act Section 68 (1) c, d

8:10 Motion to move into closed session under section 68 (1) c, d of the Local Governance Act made by Councillor Chessie.

Seconded by Councillor Chase.

Motion carried.

9:10 Motion to move out of closed session of the Local Governance Act under section 68 (1) c, d and into open session made by Councillor Chase.

Seconded Councillor Pepin.

Motion carried.

Resolutions:

Motion for Council to accept the recommendation of the developer supplied milestones for grading, engineering inspection report, and chip sealing of the parcel identified as 75475046.

- **If the Developer fails to achieve the deadline for grading and engineering inspection report, the Developer will pay a penalty of \$500.00 per day for each and every day after July 31, 2024.**
- **If the Developer fails to achieve the deadline for chip sealing, the Developer will pay a combined total penalty of \$1,000.00 per day for each and every day after September 30, 2024.**
- **The maximum aggregate amount of such liquidated damages is estimated at one hundred thousand dollars (\$100,000.00) made by Councillor Chase.**

Seconded by Councillor Chessie.

Motion carried.

Motion to accept the Survey and Land Assessment estimated cost of \$11, 500 + HST made by Councillor Chase.

Seconded by Councillor McLean.

Motion carried.

Motion to accept the use of HAF funding to cover the cost of the Survey and Land Assessment work made by Councillor McLean.

Seconded by Councillor Chase.

Motion carried.

14. New Business

None to report.

15. Financial Reports

Motion to accept the financial statements and bank balances provided made by Councillor Chessie.

Seconded by Councillor McLean.

Motion carried.

Motion to accept the planning/permitting report made by Councillor Chessie.

Seconded by Councillor McLean.

Motion carried.

16. Upcoming Activities – Community ParticipACTION

17. Date, Time, and Location of Next Meeting – Council in Committee Meeting June 24th, 2024.

18. Motion for Adjournment

Moved by Councillor Chessie to adjourn the meeting.

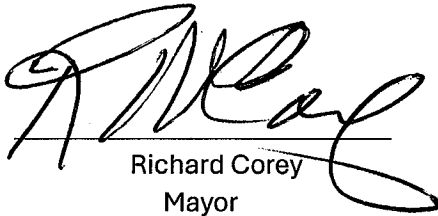
Seconded by Councillor Pepin.

Motion Carried.

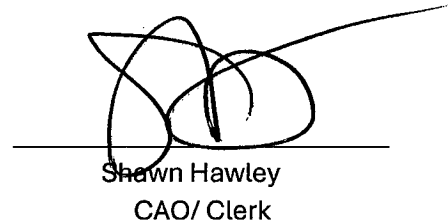
The meeting was adjourned at 9:28 pm.

Respectfully submitted,

Assistant Clerk Morgan Kotsovos



Richard Corey
Mayor



Shawn Hawley
CAO/ Clerk