

Harvey Rural Community Council in Committee Meeting Minutes

Location: Harvey Rural Community Boardroom

Date: June 24, 2024

Present: Mayor Corey, Deputy Mayor McLean, Councillors Pepin, Chase, Little and Chessie. CAO Shawn Hawley, Assistant Clerk Morgan Kotsovos

1. Call to Order - The meeting was called to order at 7:02pm by Mayor Corey.
2. Adoption of the Agenda – **The Motion was made by Councillor Chessie to adopt the agenda.**
Seconded by Councillor Chase.
Motion carried.
Motion to amend the agenda item 4 (b) to 4 (a) made by Councillor Chessie.
Seconded by Councillor Chase.
Motion carried.
3. Disclosure of Conflict of Interest – No conflict of interest was disclosed.
4. Presentations –
 - a) Habitat for Humanity – CEO Perry Kendall from Habitat for Humanity New Brunswick presented to Council the strong focus to increase the impact of affordable housing within communities. Mr. Kendall explained how Habitat for Humanity brings communities together to help families build strength, stability and independence through affordable homeownership. Council discussed the connection of affordable housing and the Housing Accelerator Fund (HAF), and possible partnerships with Harvey Rural Community and Habitat for Humanity NB.
 - b) Resident Request By-law regarding roosters – CAO extended an invitation to the concerned resident regarding his concerns over the noise from the rooster in a rural zoned area; however, the concerned resident was unable to attend. Council welcomed many other residents from the Community this evening interested in the topic. Council reinforced that any material modifications to preexisting rural plans won't be updated for Harvey Rural Community until after the Strategic Plan is developed (resident survey is now published for input), both plans (Strategic then Rural) will be established with very broad community engagement and input. It's likely 2026 before there's a fully updated Rural Plan to provide a realistic sense of sequencing and timing.
 - c) Request to update Public Library MOU – Council welcomed Sarah Kinfoil, Maureen Wallace and Matthew Scott to discussed with Council the current memorandum of understanding between the Harvey Rural Community Library and the Municipality. It was stated the current memorandum of understanding is outdated and has not been revised for many years. Currently the MOU does not accurately reflect the needs of both the library and local community. In 2021 and 2022, the Village of Harvey contributed \$1,800 (each year) to the Community Library. In 2023 Harvey Rural Community made an increased contribution of \$6,800, which still represents less than half of what surrounding municipalities are contributing. The new

proposed memorandum of understanding would position Harvey Rural Community to contribute a fixed, yearly amount of \$10,000 to the Harvey Rural Community Library, to adequately cover the expenses the library faces, starting in the fiscal year of 2025. This will be further discussed at the July 8th Council meeting.

5. Correspondence – New Brunswick Association of Fire Chiefs had an annual convention.

6. CAO Report

- **Brand Positioning & Brand Research Report Document Example** Council was provided with an example of an output from a neighboring community engagement session. The output will be a comprehensive document that will inform the rest of the community branding project, ensuring the community identity is rooted in what we heard from our community stakeholders. The document will be an important guide for Harvey Rural Community moving forward as well. Also, it will provide value in the Strategic Plan, as an additional input.

- **Harvey Rural Community has kicked off its planning process for its forthcoming municipal strategic plan that will guide council decision-making over the next five years (2025-2030).** As part of this exercise, the administration has prepared a survey to gather feedback about the business and community environment in all areas of Harvey Rural Community. As a resident of the Harvey Rural Community, we would like to hear from you! Your voice will inform the development of the municipal strategy and its recommendations. This survey will take approximately 10 minutes to complete, and the results will remain anonymous.

Participate across different formats:

1. Scan the QR code or click the web link below to complete an online version of the survey.
2. A printable PDF is downloadable from our website and can be submitted in person at the HRC office, for any residents who'd prefer to write in their responses.
3. In addition, physical copies are also available at the HRC office for those without printing capabilities.

- Included in the Council package is **Horizon's 2023-2024 Annual Report**.

- We've also included some **highlights from the NBEMO seasonal briefing**. The administration was able to attend last week hosted by NBEMO regarding Hurricane, Extreme Summer Weather, Fire Smart Seasonal Briefings.

In the coming weeks look for administrative efforts focus on:

- Community **Alert system training** and the building of a deployment plan
- HMCC Task Group will be meeting with the **HMCC board** to discuss the assessment and process in advance of the report
- Will be meeting with Ginger to check in on the Research and development phase for the branding file, specifically looking at **positioning recommendations**
- Strategic Plan related we will begin to organize around a **July Business engagement session** along with a **Community Association engagement session** – and the **Survey Continues**
- New water access for the public at Lake George is in **review with the LGFCG Board** and we are hoping we will be able to make an announcement to the community

Public works:

- All Gazebos have been painted, roofs repaired, sweeping continues with rain, baskets, boxes, and flowers installed, trash cans painted and deployed
- Table painting happening this week, beach sand to be raked, new sand ordered
- Dock inspection complete. The dock looks good, no cracks. The team is picking up a new tire and a couple lengths of pipe for the posts and it should be (hopefully) in the water by the end of the week.
- Speed bumps to be installed once part arrives at Watsons (eta this week)
- Painting of restroom scheduled this week
- And many more.

7. Business Arising - None to report

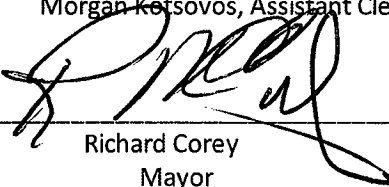
8. Discussion and Recommendation

- a) Reciprocal Agreement for Community Access of School Facilities - CAO discussed with Council the proposed agreement between Harvey Rural Community and Anglophone West School District. This agreement would provide community members with year-round (pre-booked) access to the recreational facilities at Harvey Elementary School and Harvey Highschool. This agreement would also provide ASD-W (HHS & HES) with access to the Harvey Memorial Community Centre for school/academic related activities. Harvey Rural Community would also have access to spaces at HHS for non-recreational purposes such as townhall meetings and community engagement sessions. The proposed agreement could come into effect as soon as July 1st, 2024. This will be further discussed at the July 8th Council meeting.
- b) HMCC Task Group Terms Reference – CAO discussed with Council the HMCC Terms of Reference. The task group will synthesize findings from this assessment into strategic recommendation for the municipal council, focusing on governance and the feasibility of the recommended modernizations and compliance with contemporary standards. The terms of reference provides a detailed description of purpose and structures of the group. This will be further discussed at the July 8th Council meeting.
- c) Strategic Plan Resident Survey to Commence – CAO discussed with Council the first stage of our Municipal Strategic Plan planning process has begun, and we are looking to our community for some engagement and thoughts on what they would like to see within the Harvey Rural Community in the upcoming years of (2025 - 2030). The administration staff has prepared a survey to gather feedback about the business and community environment in all areas of Harvey Rural Community. Answers will inform the development of the municipal strategy and its recommendations. The survey should take approximately 10 minutes the results of this survey will remain anonymous and will be presented in consolidated form. The surveys will be accepted until Friday, July 12th end of day.
- d) Ignite Workforce and Newcomer Summit Table Sponsoring Invitation – CAO discussed with Council Ignite is looking to host our community in a special event, that will encourage newcomer integration.

- e) Q4 Meeting Review & Recommendation – CAO discussed with Council as we approach the second half of the year, it is essential to consider the scheduling of our Council and Council in Committee meetings considering Q4 holidays. This will be discussed at the July 8th Council meeting.

9. **Motion for adjournment at 8:23 made by Councillor Chessie.
Seconded by Councillor Chase.
Motion carried.**

Respectfully submitted,
Morgan Kotsovos, Assistant Clerk



Richard Corey
Mayor

Shawn Hawley
CAO