

**Harvey Rural Community
Council Meeting Minutes
Location: Harvey Rural Community Board Room
Date: August 12th, 2024**

**Present: Mayor Corey, Deputy Mayor McLean, Councillors Little, Chessie, Chase and Pepin
CAO/Clerk Shawn Hawley and Assistant Clerk Morgan Kotsovos**

1. Call to Order - The meeting was called to order at 7:00 pm by Mayor Corey.
2. Adoption of the Agenda – **Motion to approve the agenda as presented made by Councillor Chessie, Seconded by Councillor Little. Motion carried.**
3. Approval of the Previous Meeting Minutes
Motion made by Councillor Chessie to approve the July 8th, 2024, Council Meeting Minutes and the July 22nd, 2024, CIC Meeting Minutes. Seconded by Councillor Chase. Motion carried.
4. Disclosure of Conflict of Interest – Councillor Little closed session under Local Governance Act Section 68 (1) c
5. Public Input – None to report.
6. Presentation
 - Strategic Plan Update, COO, Stiletto – Jenna Evans presented to Council the update on the Strategic Plan to date. Evans explained the purpose of this project is to assist the Harvey Rural Community in developing a Strategic Plan that will guide Council decision-making over the next five years (2025-2030) The Strategic Plan 2025-2030 will provide the municipality with targeted directives that aid in the long-term development of municipal infrastructure, economic growth, and improved processes and services. Evans explained three strategy inputs – 1) primary research which included a resident survey, a business community session and a community organization session. 2) Secondary research which included municipal trends, UVPs comparative, services comparative and by-law comparative. 3) Current status brief which includes existing initiatives and asset mapping. Evans shared a collaborative, evidence – based strategies were used, such as over 140 survey responses were collected, over 3000 data points collected and 2 community sessions which included 5 community associations and 19 local business. Evans discussed Harvey Rural Community benchmarks well against neighbouring communities in its service delivery, bylaws and recreational opportunities. Harvey Rural Community is a newly amalgamated community yet has the opportunity to advance further: implementing by-laws, positioning, and long-term planning to differentiate itself from competitors setting a solid foundation for future growth.
 - Regional Transportation Mandate, Executive Director – Urban Rural Rides, Kelly Taylor presented to Council, Urban Rural Rides and its services. Currently only medical rides and food bank, door to door services, no emergency rides. Each client will need to coordinate a ride at least 48 hours in advance. During the service, clients are brought to their specific appointment that was booked, the driver will wait until the appointment is over and bring

the client home. The driver does not handle money; clients or the organization paying for their ride is invoiced at the end of the month. Volunteers over the age of 21, proof of automobile insurance, vehicle inspection and two references are always needed. Any questions regarding this service are welcome to check out their website at www.urbanruralrides.ca.

7. Correspondence –

- Municipal Forum 2024 invite to Council.
- Recycle NB's 2023 Annual Report.
- Forestry Management for September and October.

8. Mayor's Comments – Mayor Corey shared with Council various local events he attended over the month. Mayor Corey reported to Council the incredible week of activity throughout the community. Despite the rain from Hurricane Debby our wonderful volunteers kept things going. Mayor Corey would like to thank and congratulate the Harvey Community Network Board and Volunteers along with a special thank you to the Community Businesses that joined as financial sponsors. The funds raised by the Harvey Community Network benefit many organizations in the community every year. Without the support of sponsors, that work would be very difficult. It takes months of work to pull this event together every year. Countless volunteer hours spent planning working with sponsors and other community groups. This community is very proud of each of you and thankful for what you do.

9. Comments by Members of Council

Ward 1 – Councillor Chase reported he attended and assisted in another ACW breakfast this month and received a complaint regarding a stop sign that isn't very visible to residents on Saunders Farm Point Road intersection. Councillor Chase stated there are bushes covering the stop sign and for safety he would appreciate the Public Works team to clear the stop sign.

Ward 2 – Councillor McLean reported a few bridges that are under construction currently within the community and that it is nice to see the Tweedside road is coming along with the repairs.

Ward 3 – Councillor Pepin reported concerns regarding a few public works concerns and is happy to report they have been taken care of by the Public Works department. Councillor Pepin attended a Community Strategic Planning session on July 17th with Community Organizations. Councillor Pepin reported another successful Harvey Community Days with various events running from August 2- 11 with many thanks to all the volunteers that make it all possible.

Ward 4 – Councillor Chessie reported to Council what a wonderful job all the volunteers who assist with the many events throughout Harvey Community Days.

Councillor at Large – Councillor Little reported to Council what a wonderful job all the volunteers are who assist with the many events throughout Harvey Community Days.

Monthly Department Reports

- a) Fire Department – Chief Swan reported to Council the monthly Fire Department report.
Motion to accept the Fire Department report made by Councillor Chessie.
Seconded by Councillor Chase.
Motion Carried.
- b) Public Works – CAO reported to Council the monthly Public Works report.

**Motion to accept the Public Works report made by Councillor McLean.
Seconded by Councillor Pepin.
Motion Carried.**

10. CAO Updates - CAO reported to Council various events and projects he has been working on.

- 7/8 – community visit with Perry from HFHNB, met with Andrew Wood re: Senior housing in the community
- 7/9 - Ginger: Positioning and DTI regarding land files
- 7/10- Dr Dan Fletcher regarding Community Days, partnerships, cross promotions
- 7/15 – Paul Elliot regarding legal files, RDC regarding grants, and Chief Swan at the fire department checking on summer support by students and aligning on the 2025 budget process
- 7/16 – visited and finalized agreement with LGFCG, Strat Plan meeting, Land Task group, and a meeting with the HMCC board meeting
- 7/17 – Associations Strat Plan, Business Strat Plan
- 7/22 – Southwest Surveys regarding confidential land file
- 7/23 – second meeting on seniors housing with Peter Corbin, Executive Director New Brunswick Non-Profit Housing Association, and Andrew Wood
- 7/25 – staff attended an information session regarding the New Canada Community-Building Fund (CCBF) Agreement 2024-2033
- 7/30 – meeting with RDC to discuss multiple files, Strat Plan meeting with Stiletto, HMCC task group
- 7/31 – meeting with our municipal lawyer, discovery meeting with CBCL around future, and an introductory call regarding land access with DNR
- 8/6 - Dry Hydrants Site Visit & Truck Test
- 8/7 – Strat Plan meeting, and meeting with a local resident who wanted to view the MOU for the Lake George Family Campground and answer his questions.
- 8/8 – meeting with Ignite reviewing their services and discuss the upcoming strategic plan
- Call to Action: Sign Up and Join Local **Emergency Alert System**. We now have over 100 households enrolled in the new emergency alert systems.
- We are excited to have **two new operational dry hydrants** installed and tested in partnership with Canada Communities Building Fund.
- As many of you are now aware, DTI notified the Municipality that the **Acton Bridge** will be closed starting August 12th through September 13th for demolition and full replacement. Our emergency services are aware and have prepared and we've notified the community via our communication platforms.
- We have had success trapping **7+ beavers** from Harvey Lake and have uncovered more beavers between the two lakes (Harvey Lake and Second Harvey Lake)
- Our **Charlie Little lift station generator is now fully operational** in the event of a power outage. Special thanks to Tom and the Public Works team for making this a reality as we look to harder the utility systems for unplanned outages.

CAO reported some events in the upcoming weeks

- Huddling with our Branding and Strat Plan consultant to compare notes across files
- Drafting processes for access to the schools for the community
- We will be meeting with the HMCC Board to review the HMCC Assessment
- Receiving the Housing Needs Assessment Report from HART
- Finalizing the framework of the Strategic Plan
- Meeting with NB Power and DNR to discuss new land and water access
- Starting back up the EMO committee after the summer break
- Moving on several land files (e.g., Murry Road, Habitat, etc.)
- Making improvements to Taylor Field, Trails, Parks, Lagoon, and other Public Works targets.

12. Committee Reports

HMCC Task Group July 16th and July 30th meetings –

CAO read the HMCC Task Group reports to Council.

Motion to approve the HMCC Task Group Meeting reports for July 16th and July 30th made by Councillor McLean.

Seconded by Councillor Chessie.

Motion carried.

Land Task Group July 16th

Motion to approve the Land Task Group Meeting report for the July 16th made by Councillor Chessie.

Seconded by Councillor Pepin.

Motion carried.

13. Business Arising

- a) Land Task Group – Terms of Reference Update

Motion to approve the updated Land Task Terms of Reference made by Councillor Chessie.

Seconded by Councillor Little.

Motion carried.

- b) HMCC Task Group – Terms of Reference Update

Motion to approve the updated HMCC Task Group Terms of Reference made by Councillor Chase.

Seconded by Councillor Chessie.

Motion carried.

- c) HR Committee Task Group – Recommended Terms of Reference

Motion to approve the HR Terms of Reference as presented made by Councillor Pepin.

Seconded by Councillor McLean.

Motion carried.

13. New Business

- a) Municipal Land Acquisition from DTI of 200 Murray Road for Future Public Use
Motion to accept 200 Murray Road from DTI for \$1 and to move forward with legal fees and land transfer, leveraging HAF funds made by Councillor McLean. Seconded by Councillor Chessie.
Motion carried.

- b) Prospective Habitat for Humanity Building Lot (s) on Candlelight Lane motion made by Councillor McLean
- That the municipality will not entertain any other offers on Candlelight Lane (PID 75470625) while this exploratory work is completed.
 - Approval for the administration to move forward with applications for RDC in an to leverage their housing fund.
 - Approval for the administration to negotiate on behalf of HMCC with the Harvey Curling Club, well users/agreements related on the land, and Habitat for Humanity.
 - Lot survey, legal services, permits, and supporting analysis anticipated to be less than \$6,000, leveraging HAF funds and bring back to the Land Task Group.

Seconded by Councillor Chase.

Motion Defeated.

- c) HMCC Assessment – Council Guidance on Funding and Future Governance
Motion to accept the HMCC Assessment as conducted by Goguen Architecture made by Councillor Chessie.
Seconded by Councillor Little.
Motion carried.

Motion to accept the HMCC Task Group Chair's Executive Summary of the HMCC Building Condition Assessment made by Councillor Little.

Seconded by Councillor Chessie.

Motion carried.

Motion to accept the recommendation for the HMCC Task Group to meet with the HMCC Board made by Councillor Little.

Seconded by Councillor Mclean.

Motion carried.

Motion to accept the aforementioned “Chair Recommended Task Group Engagement Steps and Decision Tree for Engaging with the HMCC Board”

- **Does the HMCC Board accept the report findings (Y/N)?**
- **Does the HMCC Board agree the building is beyond economic repair (Y/N)?**
- **Does the HMCC Board entertain the transfer facility governance and ownership to the municipality (Y/N)? made by Councillor Chessie.**

Seconded by Councillor Chase.

Motion carried.

14. Financial Reports

Motion to accept the financial statements and bank balances provided made by Councillor Little.

Seconded by Councillor Pepin.

Motion carried.

Be it resolved by: Councillor Chessie that Harvey Rural Community approves a credit limit application with Royal Bank of Canada to increase the combined available credit card limit from \$8,000 (eight thousand dollars) to \$20,000 (twenty thousand dollars).

Seconded by Councillor Little.

Motion carried.

15. Closed Session Local Governance Act Section 68 (1) c, f, g

9:36 Motion to move into closed session under section 68 (1) c, f, g of the Local Governance Act made by Councillor Chessie.

Seconded by Councillor McLean.

Motion carried.

10:01 Motion to move out of Closed Session under Section 68 (1) c, f, g of the Local Governance Act and into open session made by Councillor McLean.

Seconded by Councillor Chase.

Motion carried.

Resolutions from Closed Session under Section 68 (1) c of the Local Governance Act

Rescinded Motion

A resolution that the following motion of Council made in Closed session dated June 10th, 2024, be rescinded made by Councillor Chessie.

Seconded by Councillor Pepin.

Motion carried.

June 10th, 2024 Motion for Council to accept the recommendation of the developer supplied milestones for grading, engineering inspection report, and chip sealing of the parcel identified as 75475046.

- *If the Developer fails to achieve the deadline for grading and engineering inspection report, the Developer will pay a penalty of \$500.00 per day for each and every day after July 31, 2024.*
- *If the Developer fails to achieve the deadline for chip sealing, the Developer will pay a combined total penalty of \$1,000.00 per day for each and every day after September 30, 2024.*
- *The maximum aggregate amount of such liquidated damages is estimated at one hundred thousand dollars (\$100,000.00) made by Councillor Chase. Seconded by Councillor Chessie.*
Motion carried.

New Resolution:

Motion to accept the developers \$25,000 bond, in accordance with the original subdivision PID 75475046 agreement, dated September 10, 2021, made by Councillor Pepin.

Seconded by Councillor Chessie.

Motion carried.

16. Upcoming Activities – None to report.

17. Date, Time, and Location of Next Meeting – Council in Committee Meeting August 26th, 2024

18. Motion for Adjournment

Moved by Councillor Chase to adjourn the meeting.

Seconded by Councillor McLean.

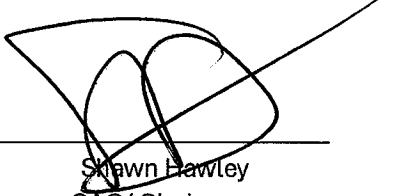
Motion Carried.

The meeting was adjourned 10:05 at pm.

Respectfully submitted,

Assistant Clerk Morgan Kotsovos


Richard Corey
Mayor


Shawn Hawley
CAO/ Clerk