

Harvey Rural Community

Council in Committee Meeting Minutes

Location: Harvey Rural Community Boardroom

Date: August 26th, 2024

Present: Mayor Corey, Deputy Mayor McLean, Councillors Pepin, Chase, Little and Chessie.

CAO/Clerk: Shawn Hawley and Assistant Clerk Morgan Kotsovos.

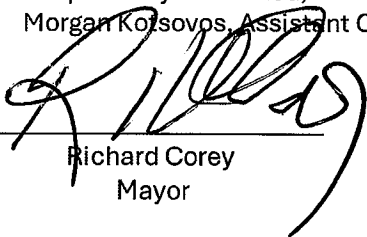
1. Call to Order - The meeting was called to order at 7:02pm by Mayor Corey.
2. Adoption of the Agenda – **Motion made by Councillor Chessie to adopt the agenda. Seconded by Councillor Chase. Motion carried.**
3. Disclosure of conflict of interest – None to report.
4. Presentations – None.
5. Correspondence – Planning review and Adjustment Committee (PRAC) regarding 24 RTE 636. CAO discussed with Council that there is a resident looking to purchase this property and to continue this property as a carwash and storage use. PRAC has distributed letters to any residents who live within the one hundred feet of the facility.
6. CAO Report -
 - a) **Summer Municipal Website Improvements** - The CAO reported to Council there have been 15 plus updates to the Municipal website to improve accessibility and usability of our website and services.
 - b) **Taylor Field & Lakeshore Improvements** – The CAO reported to Council that phase one of the improvements has been concluded to address the drainage at Harvey Lakeshore. CAO states phase two will commence this coming week with repairs to the Lakeshore Boat Launch.
 - c) **Review of Unsightly Premises on RTE 3** – The CAO reported to Council the Public Works team has partnered with the Capital Region Service Commission to review the properties and next steps. The Capital Region Service Commission will be engaging with the respective property owners on behalf of Harvey Rural Community.
 - d) **Community Use of Schools Process Development** – The CAO reported to Council that staff have met with the ASD-W to discuss best practices and soon will be defining the process for school community usage.
 - e) **Visual View of 2025 Budget Timeline** - The CAO discussed with Council a visual view of the 2025 budget timeline. CAO stated this visual indicates how to prepare for the 2025 budget timeline and how to organize around milestones.
 - f) **Housing Needs Assessment Report Status Update** – The CAO discussed the Housing Needs Assessment status with Council and the preliminary report review meeting with the HART group to discuss the initial draft of the Housing Needs Assessment and that we are working to parse census data pre/post government reformation looking at the various LSDs, etc..

- g) **Draft MOU Update Regarding HRC Residents Access to Nackawic-Millville Ice Rink** – The CAO presented to Council that there have been discussions with Nackawic-Millville Recreation Centre. CAO stated according to last year, 44 players were from Harvey Rural Community which calculates to \$6,600 (six thousand and six hundred dollars). Nackawic-Millville Recreation Centre has requested Harvey Rural Community for \$7,000 (seven thousand) per year to cover any fluctuations and increased demand. CAO stated that York West Minor Hockey League opened their registration on August 1st, 2024. CAO stated parents have been inquiring to see if Harvey Rural Community will be able to help cover the out-of-town fee, as many families are trying to budget. CAO recommended a special meeting of Council this week to seek Councils' approval on the MOU.
 - h) **Prince William Community Sign Update** – The CAO reported to Council that the Prince William community sign has been approved by RDC. This community sign will enable the residents of Prince William to better communicate with an updated roadway sign. CAO noted this was a request at a Prince William town hall meeting earlier this year.
 - i) **Strategic Plan & Branding Update** – The CAO discussed with Council that staff had a meeting with Ginger and Stiletto to compare files crossway from the two firms to learn from each other's findings. CAO recommended a management workshop in lieu of our CIC meeting on September 23rd, 2024. This would allow Council to receive the two preliminary read-outs of the semi-final products.
7. Business Arising – None to report.
8. Discussion and Recommendation
- a) **Housing Development Support Principles TOR Updates** – CAO discussed with Council the framework designed to assist Council on distributing the Housing Accelerator Funds. CAO requested that Council provide feedback so that it can be considered with the development of the strategic plan.
 - Councillor Chessie - Discussed staying supportive to Harvey Rural Community mission, vision and values is necessary when deciding on how the funding is distributed.
 - Councillor Pepin suggested forming a Task Group Committee to allow more expertise to gather information and for support.
 - Councillor McLean discussed the value of providing a standard document to assist on the distribution of the funds for the public.
 - b) **NB Regulation 80-159 & Example Municipal Subdivision Bylaws** – CAO discussed with Council currently, in the absence of an updated rural plan, there is no current subdivision master plan for the Municipality. The current date for an updated rural plan is 2026 (To Be Determined). CAO recommended for Council to consider examples of subdivision by-laws that can be put in place and could act in lieu of having an updated master/rural plan. (municipal planning act) watch
 - Councillor Chessie inquired if the rural plans will be consistent throughout the municipality. CAO stated the Capital Region Service Commission will be in accordance with the Municipal Planning Act.

- c) **Creamery Lane Subdivision** – Mayor Corey discussed with Council the Creamery Lane Subdivision. Mayor Corey recommended for the land task group to examine the property determine the best disposition for this land (e.g., development, hold, dispose of, etc.) Mayor Corey stated this will be an agenda item on the September 9th, 2024 Council meeting.
- d) **HRC Procedural Bylaw 2023-05** – Mayor Corey discussed that there have been a few Council meetings that he has made procedural errors and failed to inform council on. Moving forward, Mayor Corey would like to remind Council to proceed in accordance with the procedural bylaw.
- e) **HMCC Task Group HMCC Board Meeting Update** – Councillor Pepin reported to Council that the HMCC Task Group successfully presented the building assessment prepared by Gougan Architects on August 19th, 2024, to the HMCC Board. Councillor Pepin reported that the HMCC Task Group provided three questions that Council requested to be presented at the HMCC task group meeting. The HMCC Board was receptive, is going to meet privately as a HMCC Board, and will provide answers in follow up to the Task Group meeting after their meeting.

9. **Motion for adjournment at 7:58 pm made by Councillor Chessie.**
Seconded by Councillor Chase.
Motion carried.

Respectfully submitted,
Morgan Kotsivos, Assistant Clerk



Richard Corey
Mayor



Shawn Hawley
CAO/Clerk