



Harvey Rural Community
Council in Committee
Location: Taylor Boardroom
Date: August 10, 2026 @7:00PM

admin@harveyruralcommunity.ca

www.harveyruralcommunity.ca

506-366-6240

58 Hanselacker Road,
Harvey, New Brunswick, E6K 1A3

Present: Mayor Richard Corey, Deputy Mayor Sheryl Pepin, Councillors Brett Mabie, Robert Cole, Laurie Burgoyne and Jeremy Estabrooks.

CAO Shawn Hawley and Clerk Morgan Kotsovos.

1. Call to Order

- The meeting was called to order at 7:00pm by Mayor Richard Corey.

2. Adoption of the Agenda

Motion to Adopt the Agenda

MOVED BY: Councillor Mabie

SECONDED BY: Councillor Estabrooks

BE IT RESOLVED THAT the Council of Harvey Rural Community adopt the agenda as presented.

Motion carried.

3. Disclosure of conflict of interest

- None to report.

4. Presentations

- 2025 Audited Financial Statements were presented by Jill Stairs of KPMG. The Local Governance budget, budget categories, HRC General Operating Fund, Utility budget, accounts, and consolidated financial statements were reviewed and explained.
- Jill presented and read the auditor's opinion to Council.
- Discussion followed regarding the category "other" in the budget, public liability insurance, Fire Department insurance for the second Fire Department building, an outstanding loan from a previous project, the lagoon, Fire Department income, including fire protection and shared fire services. Clarification was provided on these items.
- The CAO and Mayor signed the presented financial statements. Council thanked Jill Stairs for the presentation.

5. Correspondence

- HRC Recycling Collection will increase from monthly to bi-weekly service starting in September 2026. The only change to the schedule is that Thursday collection will move to Friday. More communication to follow.

6. Mayor's Comments

- Mayor Corey expressed appreciation to all volunteers and staff who contributed to Harvey Community Days, expectations for the newly elected Council, the role of administration, the upcoming budget, and the importance



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of informed decision-making. Mayor Corey encouraged every member of Council to take the time to understand the information behind each budget item.

7. Comments by Members of Council

- Councillor Brett Mabie – Discussed with Council his appreciation for the Harvey Community Days volunteers, recognizing the important role they played in the event's success. He also expressed gratitude to the residents of HRC for electing him and for the opportunity to serve the community.
- Councillor Robert Cole – Discussed with Council that he is excited for the opportunity to learn and grow while representing HRC as Councillor for Ward 2.
- Deputy Mayor Sheryl Pepin – Discussed with Council that she is thankful to all volunteers, board members, and HRC staff who assisted with Harvey Community Days. This year's events were supported by 60 volunteers, whose contributions extended beyond those of the board members and HRC staff.
- Councillor Laurie Burgoyne – Discussed with Council his appreciation for the residents who chose him to represent HRC and his excitement to begin.
- Councillor at Large Jeremy Estabrooks – Discussed with Council how nice, well-kept, and welcoming the community looks. He is pleased to be part of HRC council and remains available to residents should any needs arise.

8. CAO Update

- CAO discussed with Council various updates including, external funding, Lake George boat launch project partnership, proposed Brockway land purchase, Lake George family campground partnership, school partnership, HMCC improvements, community branding and signage, traffic calming measures and police enforcement, targeted fire service assessment, emergency management and fire protection, staffing updates, council committees, potential future fiddle/cenotaph property acquisition, waterways strategy, equipment needs, Harvey Lakeshore washroom/water system, regional recreation strategy and future steps.
- Discussion focused on the importance of maintaining strong partnerships within the municipality. Council also discussed the possibility of equipping the HVFD command truck with a snowplough to support fire service and winter operations.



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9. Discussion and Recommendation

- Cherry Mountain Subdivision Update – CAO provided an update on the Cherry Mountain Subdivision project, including funding opportunities through CHIF, RDC, and provincial programs. Council was briefed the 50/33/17 federal, provincial, and local funding model that is expected to fully fund the infrastructure without additional cost to local taxpayers. The project will be the largest infrastructure investment in Harvey's history. Test digging should begin this fall, and the remaining construction is currently anticipated to begin in 2027–2028, subject to all requirements being met.
- Rural Plan Update & New Committee Terms of Reference (TOR)– The CAO provided Council with an update on the Harvey Rural Community Rural Plan, including work completed to date and the remaining steps. The project will be carried out in partnership with a new Rural Plan Committee and the Capital Region Service Commission (CRSC). Public consultation will be conducted, and recommendations from the Rural Plan Committee will be brought forward to Council for review. The HRC Rural Plans are anticipated to be completed by late 2027. The Terms of Reference (TOR) was presented to Council and was referred to the next Council meeting for resolution. Council discussed the importance of rural planning and the benefits of a unified plan for all wards. Currently Manner Sutton is the only ward without a Rural Plan, final decisions regarding the Rural Plans will be made by Council.
- HMCC Heating System Replacement & Building Modernization Project – CAO presented the findings of the energy feasibility study to Council and provided an overview of the various financial pathways available to support the project. The discussion also included a review of eligible grant opportunities and an assessment of the preferred heating system replacement strategy. Following consideration of the available options, it was recommended that Council proceed with Pathway #3 as the preferred approach. This recommendation includes a capital transfer of \$29,400 plus HST from the capital reserve fund to support the proposed heating system replacement. This was referred to the next Council meeting for resolution.
- Committee and Chair Appointments – CAO discussed with Council the committees and boards requiring appointed members and provided the following recommendations:
 - Deputy Mayor Pepin – Recreation
 - Councillor Mabie – EMO
 - Councillor Cole – Rural Plan



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- Councillor Estabrooks – Library Board
 - Councillor Burgoyne – Lake Associations (Liaison)
- This was referred to the next Council meeting for resolution.
- E-signature Update – CAO discussed with Council that the old mayor's digital signature motion needed to be updated to reflect current practice. This was referred to the next Council meeting for resolution.
- Climate Change Adaption & Mitigation Plan – CAO reviewed with Council the Climate Change Adaption & Mitigation Plan and that it is a requirement of our HAF funding. HRC was able to secure GNB funds vs having to leverage HAF dollars. The study identifies the potential impacts of climate change on HRC and recommends practical actions that improve the community's resilience over the coming decades. The plan aligns with provincial adaptation guidance and compliments existing municipal initiatives, including the Strategic Plan, Emergency Measures Plan, and long-term infrastructure planning. This will be brought to an upcoming Council meeting for resolution.
- Asset Management Policy – CAO presented Council a draft asset management policy. The province of NB requires municipalities to meet asset management standards under the Canada Community-Building Fund. This draft policy confirms Council's commitment to asset management, define roles and responsibilities and integrates asset management with budgeting and capital planning. The province would like it completed by 2027. This will be brought to an upcoming Council meeting for resolution.
- 2027 Budget Timeline – CAO discussed with Council the upcoming 2027 budget timeline and key milestones for the development of the 2027 budgets. The process is intended to provide multiple opportunities to review financial information, discuss priorities, and provide directions prior to final budget adoptions and submission to the Province by November 15th deadline. The province's new local tax rate stabilizer for municipalities was discussed.
- Closed Session
 - Matter pursuant to S.68 (1) (c) of the *Local Governance Act*
 - Matter pursuant to S.68 (1) (f) of the *Local Governance Act*
- Motion: Move into Closed session
- Motion to move into closed session under the *Local Governance Act* S.68 (1) (c) and (f)

MOVED BY: Councillor Burgoyne



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SECONDED BY: Councillor Mabie

BE IT RESOLVED THAT the Council of Harvey Rural Community move into closed session under the *Local Governance Act* S.68 (1) (c) and (f) at 8:54 PM

Motion carried.

- Motion: Move into open session
- Motion to move into open session

MOVED BY: Councillor Burgoyne

SECONDED BY: Councillor Mabie

BE IT RESOLVED THAT the Council of Harvey Rural Community move into open session at 9:49PM

Motion Carried.

10. Motion for adjournment

- Motion to adjourn the meeting

MOVED BY: Councillor Cole

SECONDED BY: Councillor Burgoyne

BE IT RESOLVED THAT the meeting is adjourned.

Motion carried.

The meeting was adjourned at 9:49 PM.

Respectfully submitted,

Clerk, Morgan Kotsovos

Richard Corey
Mayor

Morgan Kotsovos
Clerk

