



Harvey Rural Community
Council in Committee
Location: Taylor Boardroom
Date: September 14, 2026 @7:15PM

admin@harveyruralcommunity.ca
www.harveyruralcommunity.ca
506-366-6240
58 Hanselacker Road,
Harvey, New Brunswick, E6K 1A3

Present: Mayor Richard Corey, Deputy Mayor Sheryl Pepin, Councillors Brett Mabie, Robert Cole, Laurie Burgoyne and Jeremy Estabrooks.
CAO Shawn Hawley and Clerk Morgan Kotsovos.

1. Call to Order

- The meeting was called to order at 7:39PM by Mayor Richard Corey.

2. Adoption of the Agenda

Motion to Adopt the Agenda

MOVED BY: Deputy Mayor Pepin

SECONDED BY: Councillor Estabrooks

BE IT RESOLVED THAT the Council of Harvey Rural Community adopt the agenda as presented.

Motion carried.

3. Disclosure of conflict of interest

- None to report.

4. Presentations

- Stiletto Waterways Report
 - Presented by Jenna Evans, who introduced the strategy and outlined its purpose: to strengthen environmental stewardship, support responsible water use, enable coordinated community action, and maintain inclusive access to waterways. The Strategy provides a clear and practical framework to support these goals, guiding decision-making over the next three to five years.
 - Discussion of adjusting terminology, impact on future water access, and if HRC will have the ability to manage future access sites.

5. Correspondence

- UNMB Conference Moncton Conference
- Letter from Premier Holt
- Updated HRC Bi-weekly recycling calendar
- Ignite Tourism

6. Comments by Mayor and Council

- Mayor Corey reported being actively involved in the community by attending various meetings, events, and Mayor's School, appreciation to staff members at our community schools, and to all the volunteers for their support and assistance with the fireworks night.



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- Councillor Brett Mabie – Discussed the community recycling changes with Council and encouraged residents to use the municipal page or contact him directly for assistance and that the pickleball courts have been used daily.
- Councillor Robert Cole – Nothing to report.
- Deputy Mayor Sheryl Pepin – Discussed ongoing speeding concerns and community safety with Council. Residents are reminded to slow down and drive carefully, especially with school now back in session. Reminder to residents to reach out directly to their ward Councillor or municipal staff to ensure they receive accurate information.
- Councillor Laurie Burgoyne – Nothing to report.
- Councillor at Large Jeremy Estabrooks – Discussed road-related concerns with Council and directed those concerns to DTI. Also attended the excellent fireworks show hosted by the Harvey Community Days Network.

7. CAO Update

- CAO discussed changes with the recycling schedule, business directory, Canadian armed forces training, seasonal operations, future bike and snowshoe park in Newmarket, Lake George project, Fire Department facilities, Fredericton tourism, Lionews, summer students, future arena cooling, HMCC updates, Taylor field, Terry Fox Run, Cherry Mountain Traffic Study, medical equipment and healthcare advocacy.
- Discussion on potential future sidewalks extension and crosswalks throughout the village in various locations on DTI owned road Route 3, and clarification on preliminary research for a cooling solution in HMCC.

8. Discussion and Recommendation

- **Advisory Committees and Terms of Reference:** The CAO noted inconsistencies between the Procedural By-law and Council-approved Terms of Reference (TORs). While the by-law requires Council to appoint committee members, some TORs allow chairs to appoint or replace volunteers. This practice has supported continuity since HRC's incorporation, but new appointments were paused pending clarification. Administration recommends amending the by-law to allow alternative appointment processes established through Council-approved TORs while preserving Council's authority.



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- Mayor Corey recommended that Council continue approving committee members under the current by-law, consider future amendments, and publicly announce approved appointments based on the chair's recommendations.
- Council discussed the importance of publicizing committee members and minimizing any barriers for volunteer-based advisory committees. Staff will present a motion at the next Council meeting.
- Cherry Mountain Project Status – CAO discussed with Council recent progress that includes the required BCSF project sign was installed, indigenous review was completed, test digging was awarded, project engineering support is underway, and field work has started. The initial pathways have now been cleared, and bedrock test digging has commenced. Administration will continue to work with project engineers and funding partners as the project moves towards construction in 2027.
- Draft HVFD Association & MOU – The CAO advised Council that Administration has completed the design work for the proposed Harvey Volunteer Fire Department Support Association Inc., an independent not-for-profit organization established to support HVFD members. The Association would provide a dedicated structure for fundraising, donations, volunteer recognition, member support, and community engagement, while maintaining a clear separation from the Municipality's responsibility for fire protection services. The model is based on a straightforward division of responsibilities. The Fire Chief and HVFD members support the proposed approach. The Association would operate independently, with its own board, bank accounts, financial records, and governance structure. Administration would continue to own, fund, govern, and operate the municipal fire service.
- Discussion focused on the positive impact of the Association, providing people with an opportunity to support the HVFD while helping to maintain a strong volunteer-based fire department.
- Final Draft Review of 2027 Utility Operating Budget – The CAO discussed the draft 2027 utility budget with Council, including user rates and proposed rate increases, and advised that a motion will be brought forward at the next Council meeting in October.
- Suggestion to change the payment date so residents are not required to pay immediately after the holiday season, as was previously the case when payments were due in January. The CAO explained the billing cycles and noted



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that the Utility's budget starts at \$0 each year, so funds are needed to support operations.

- Clarification was asked regarding the increase in 2027 user rates despite the 2027 utility budget being lower than the adopted 2026 utility budget. The CAO provided clarification on the factors contributing to the rate increase.
- Draft Review of 2027 General Operating Budget – The CAO discussed with Council the anticipated 2027 general operating expenditures based on the cost information currently available. Administration has not yet received GNB's 2027 municipal cost index or the HRC Local Rate Stabilizer calculation.
- Clerk left the meeting at 8:57PM
- Clerk returned the meeting at 9:00PM
- The budget line items for the liability insurance increase and recycling and diversion promotion expense were discussed.
- Proposed Meeting Time Management Resolution – The CAO discussed with Council that establishing a defined end time would help keep meetings focused and respect the time of Council members, staff, and the public. Administration is proposing an end time of 8:30 p.m. Council may extend a meeting by majority vote in 15-minute increments, and any unfinished business will be placed on a future meeting agenda. A motion will be brought forward at the next Council meeting.
- The proposed end time of 8:30 PM was discussed, and a suggestion to extend the meeting end time to 9:00 PM was brought forward for consideration.
- Closed Session
 - Motion: Move into Closed session
 - Motion to move into closed session under the *Local Governance Act* S.68 (1) (c) and (f)
MOVED BY: Councillor Estabrooks
SECONDED BY: Councillor Mabie
BE IT RESOLVED THAT the Council of Harvey Rural Community move into closed session under the *Local Governance Act* S.68 (1) (c) and (f) at 9:09PM
Motion carried.
 - Motion: Move into open session
 - Motion to move into open session
MOVED BY: Deputy Mayor Pepin



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SECONDED BY: Councillor Estabrooks

BE IT RESOLVED THAT the Council of Harvey Rural Community move into
open session at 9:30PM

Motion Carried.

9. Motion for adjournment

- Motion to adjourn the meeting

MOVED BY: Deputy Mayor Pepin

SECONDED BY: Councillor Mabie

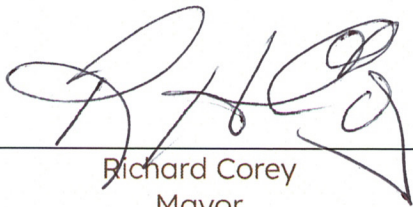
BE IT RESOLVED THAT the meeting is adjourned.

Motion carried.

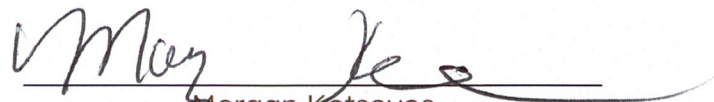
The meeting was adjourned at 9:31PM.

Respectfully submitted,

Clerk, Morgan Kotsovos



Richard Corey
Mayor



Morgan Kotsovos
Clerk

