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Harvey Rural Community
Council Meeting Minutes
Location: Taylor Boardroom
Date: October 5, 2026

Present: Mayor Richard Corey, Deputy Mayor Sheryl Pepin, Councillors Brett Mabie, Robert Cole, Laurie Burgoyne and Jeremy Estabrooks.

CAO Shawn Hawley and Clerk Morgan Kotsovos.

1. Call to Order
   - The meeting was called to order at 7:00PM by Mayor Corey.

2. **Motion: Adoption of Agenda**
   - **MOVED BY: Deputy Mayor Pepin**
     SECONDED BY: Councillor Estabrooks
     BE IT RESOLVED THAT the Council of Harvey Rural Community adopt the agenda as presented.
     Motion carried.

3. **Motion: Approve Past Meeting Minutes**
   - **MOVED BY: Councillor Cole**
     SECONDED BY: Councillor Mabie
     BE IT RESOLVED THAT the Council of Harvey Rural Community approve the minutes of September 14, 2026 Council and Council in Committee meetings.
     Motion carried.

4. Disclosure of Conflict of Interest
   - None to report.
5. Public Input
   - None to report.
6. Committee Reports
   - None to report.
7. Business Arising/Continued Business
   - **Motion:** Establishment of Committees
     MOVED BY: Councillor Cole
     SECONDED BY: Councillor Estabrooks
     BE IT RESOLVED THAT the Council of Harvey Rural Community direct administration to:
   - proceed with the establishment of committees and appointment of members in accordance with the current Council-approved Terms of Reference and established municipal practice, pending completion of this review;
   - prepare an amendment to the Procedural By-law allowing Council-approved Terms of Reference to establish the membership and appointment process for Council committees and advisory groups; and

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- complete a high-level review of existing committees, task groups and Terms of Reference and bring forward recommendations
  Motion carried.

- **Motion:** Rink Design Opportunity
  MOVED BY: Councillor Mabie
  SECONDED BY: Deputy Mayor Pepin
- **BE IT RESOLVED THAT** the Council of Harvey Rural Community approve a $9,800 plus HST transfer from the Capital Reserve Fund to the General Operating Fund to support preliminary design work, a Class C construction cost estimate, and a potential Build Communities Strong Fund application for HMCC rink improvements.
  Clarification regarding the submission deadline for this project.
  Motion carried.

- **Motion:** Receive Waterways Strategy
  MOVED BY: Councillor Estabrooks
  SECONDED BY: Councillor Cole
  BE IT RESOLVED THAT the Council of Harvey Rural Community receive the Waterways Strategy for information and endorse it as a guiding framework for future waterway stewardship initiatives, and further direct Administration to consider the Strategy's recommendations as part of long-term capital planning, annual budgeting, partnership development, and future funding opportunities.
  Motion carried.

- **Motion:** Approvals of HVFD Association, MOU, and Proceeds Transfer
  MOVED BY: Deputy Mayor Pepin
  SECONDED BY: Councillor Mabie
  BE IT RESOLVED THAT the Council of the Harvey Rural Community recognize the Harvey Volunteer Fire Department Support Association Inc. as the official support association for the Harvey Volunteer Fire Department;
- approve the Memorandum of Understanding between Harvey Rural Community and the Harvey Volunteer Fire Department Support Association Inc.; and
- authorize the transfer to the Association, once incorporated and operational, of the verified (approximately $2,500.00) balance of Harvey Volunteer Fire Department fundraising proceeds, currently held by Harvey Rural Community
- Clarification was provided that all proceeds generated through HVFD fundraising activities will be returned to and remain under the control of the Harvey Volunteer Fire Department.
  Motion carried.

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- **Motion:** Meeting Times
  MOVED BY: Councillor Estabrooks
  SECONDED BY: Councillor Burgoyne
- **BE IT RESOLVED THAT** every regular or special meeting of the Council of the Harvey Rural Community and every Committee-in-Council meeting, whether held separately or as part of a combined meeting program, conclude no later than 8:30 p.m.
- Council may extend a meeting or combined meeting program by majority vote in 15-minute increments, with each motion specifying the revised end time.
- Any unfinished business be placed on a future meeting agenda.
- Administration monitor the practice and return with any recommended adjustments and a proposed Procedural By-law amendment
- Discussion on adding the option of a special meeting if urgent business remains unresolved.
  Motion carried.

- **Motion:** Approve 2027 Utility Operating Budget
  MOVED BY: Councillor Mabie
  SECONDED BY: Councillor Estabrooks
- **BE IT RESOLVED THAT** the Council of Harvey Rural Community approve the Harvey Rural Community 2027 Utility Operating Budget with revenues and expenditures of $113,867 dollars and approve a residential wastewater user fee of $154 bi-annually, or $308 annually, effective January 1, 2027
  Motion carried.

- **Motion:** Adopt PMHP Plan
  MOVED BY: Councillor Burgoyne
  SECONDED BY: Councillor Estabrooks
- **BE IT RESOLVED THAT** the Council of the Harvey Rural Community adopt the document entitled Harvey Three-Year Plan for the PMHP Program 2029-2031
  Motion carried.

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- **Motion: Move into Closed session**
  Motion to move into closed session under the ***Local Governance Act*** section 68 (1) (c) and (f)
  MOVED BY: Deputy Mayor Pepin
  SECONDED BY: Councillor Burgoyne
  BE IT RESOLVED THAT the Council of Harvey Rural Community move into closed session under the ***Local Governance Act*** section 68 (1) (c) and (f) at 7:31 PM
  Motion carried.

- **Motion: Move into open session**
  Motion to move into open session
  MOVED BY: Deputy Mayor Pepin
  SECONDED BY: Councillor Mabie
  BE IT RESOLVED THAT the Council of Harvey Rural Community move into open session at 7:54PM
  Motion carried.

  7:54PM Mayor Corey declared a Conflict of Interest regarding the Roadway Paving section on Robison Crescent and left the room. Deputy Mayor Pepin then resumed as chair for the remainder of the meeting.
- **Motion:** Roadway Paving
  MOVED BY: Councillor Cole
  SECONDED BY: Councillor Estabrooks
  BE IT RESOLVED THAT the Council of Harvey Rural Community authorize the paving of Robison Crescent at a cost of $77,964 + HST, funded initially from a Capital Reserve Fund transfer to the General Operating Fund Capital, with project costs to be offset through the existing $25,000 completion bond, a $15,000 cash contribution from Country Roots Improvements Inc., and the transfer of apprised subdivision lot(s) as required under the amended Development Agreement.
- Discussion regarding whether residents can view documents related to the development agreement.
  Motion carried.

8. New Business
   - None to report.
9. Financial Reports
   - Building Permit Report was submitted to Council.
   - Account Balance Report and Q3 financial update was submitted to Council.

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10. Upcoming Activities
    - Nothing to report.
11. Date, Time, and Location of Next Meeting
    - Council & CIC November 9, 7:00 PM @Taylor Boardroom
12. Motion for Adjournment
    - **Motion:** Adjourn Meeting
      MOVED BY: Councillor Burgoyne
      SECONDED BY: Councillor Mabie
      BE IT RESOLVED THAT the meeting is adjourned.
      Motion carried.

The meeting was adjourned at 7:59PM.

Respectfully submitted,

Clerk, Morgan Kotsovos

Richard Corey
Mayor

Morgan Kotsovos
Clerk

Harvey
RURAL COMMUNITY